NOTICE

Milwaukee County
Federated Library System
Board of Trustees

Monday, May 15, 2023

3:30 P.M.

This meeting will be held:

In person in the		*Online at*
	AND	Meeting URL: CLICK HERE
MCFLS Conference Room		Meeting ID: 835 4211 8439
709 North 8th Street		Meeting Passcode: CS0nybjr
Milwaukee, WI 53233		Telephone Passcode: 82491316

AGENDA

1. Call to order

2. Adoption of agenda
   Action

3. Approval of minutes: the MCFLS Board of Trustees meeting on April 17, 2023
   Action   Attachment A

4. Public comment

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aides.

<u>MCFLS Standing Committee Reports</u>

5. Library Directors Advisory Council

    a. Report of the May 4, 2023 meeting.

    Action   Report distributed at meeting

6. MCFLS Finance and Personnel Committee

    a. No meeting held

7. MCFLS Legislative and System Services

    a. No meeting held

<u>Administrative reports requiring action</u>

8. 2024 County Budget Request. 2023 budget documents attached for reference.

    Action   [Attachment B](#)

9. Proposal and timeline for system strategic planning 2023-24.

    Action   [Attachment C](#)

10. Financial Report for April 2023.

    Action   [Attachment D](#)

<u>Administrative Informational Items</u>

11. Update on Library Systems Technician recruitment.

12. Director's Report

    [Attachment E](#)

Next meeting date: Scheduled for Monday, June 19 at 3:30 pm via Zoom and in person at the MCFLS Offices.

Milwaukee County Federated Library System
Board of Trustees
Regular Monthly Meeting held Monday, April 17th, 2023
Zoom and in person Meeting

ROLL CALL

Present: Paul Ziehler, President
                Guy Johnson, Vice President
                Steven Shea, Treasurer
                Elizabeth Suelzer, Trustee
                Howard Snyder, Trustee
                Monica Deluhery, Trustee

Excused: Erika Siemsen, Trustee

Staff: Steve Heser, Director
                Brittney Hornung, Business Manager
                Jennifer Schmidt, Library Systems Administrator

Others: Tristan Marshall, LDAC Chair and South Milwaukee Public Library
                Karli Pederson, Milwaukee Public Library

CALL TO ORDER. Vice President Johnson called the regularly scheduled monthly meeting of the Milwaukee County Federated Library System Board of Trustees to order at 3:37 p.m.

[President Ziehler present at 3:38pm]

ADOPTION OF AGENDA. President Ziehler referred to the agenda. Treasurer Shea moved and Trustee Deluhery seconded a motion to adopt the agenda as distributed. Unanimously approved.

APPROVAL OF MINUTES. President Ziehler referred to the minutes of the March 20th, 2023 shown as the Attachment A of the agenda packet. Being no corrections noted, Vice President Johnson moved and Treasurer Shea seconded the motion to approve the minutes as presented. Unanimously approved.

PUBLIC COMMENT.
No comment made.

MCFLS STANDING COMMITTEE REPORTS.

Library Directors Advisory Council
Chair Marshall reviewed the summary of the April 6th LDAC meeting shown as Attachment B in the agenda packet. LDAC decided to move the money owed block from $5.01 to $10.01 starting July 1st, 2023 which will be reviewed by the Board this meeting. There was discussion on the summer reading program and changes happening this year due to funding. There was also a lengthy discussion on challenges to library materials and how they would be handled locally either in person or digitally. Libraries shared their current policies for book challenge recommendations for reference to those that are looking to update theirs. LDAC also approved recommending to the Board the replacement of the current public catalog Encore with Aspen. A new automatic library card renewal through Patron Point was introduced and will be discussed further at the next LDAC meeting. The LDAC meeting went over time and was concluded to review some of the informational section at the next scheduled LDAC meeting.
Trustee Deluhery moved and Trustee Snyder seconded a motion to approve the report as presented and place it on file. Unanimously approved.

MCFLS Finance and Personnel Committee
No meeting was held so no report.

MCFLS Legislative and System Services
No meeting was held so no report.

ADMINISTRATIVE REPORTS REQUIRING ACTION.

Recommendation from ILS Functionality workgroup regarding a new discovery layer to replace Encore. LDAC approved the recommendation on April 6.
Jen Schmidt presented the recommendation regarding a new discovery layer to replace Encore shown in Attachment C of the Agenda Packet. After a software evaluation, the public catalog was pulled to handle separately and was evaluated by the ILS functionality committee. The three catalog replacements that were reviewed were Pika, BiblioCore, and Aspen. Aspen ultimately came out as the superior choice and was approved to be recommended to the Board for approval. Vice President Johnson asked when payment for this would take place if this was approved by the Board. Director Heser discussed negotiating with the new company as we would not want to overlap costs too much this year and would be reviewed in the budget review. Vice President Johnson moved and Treasurer Shea seconded a motion to approve moving forward with the new catalog Aspen. Unanimously approved.

Financial Report for March 2023.
Director Heser presented the financial report for March 2023 shown as attachment B of the agenda packet. Trustee Deluhery moved and Treasurer Shea seconded a motion to approve the report as presented. Unanimously approved.

ADMINISTRATIVE INFORMATION ITEMS.

<u>LDAC approved increasing system-wide patron money owed block from $5.01 to $10.01 on April 6th, Changes to be made effective July 1, 2023.</u>
Director Heser reviewed the member fines data and the change approved by LDAC to increase the money owed block from $5.01 to $10.01. This change was brought on to help increase access to the library even with a couple overdue items that will easily put a patron over the threshold of $5.01. This change is system wide and will be applied to all LDAC libraries July 1st, 2023.

<u>Director's Report</u>
Director Heser presented a summary of activities in the Director's report. The SRLAAW compensation study was extended to March 31st resulting in 300 completed surveys which represents about 80% or public libraries in the state. A separate meeting with system directors was organized to work on a boilerplate for systems to use for challenges to electronic titles in Hoopla, Kanopy and OverDrive Advantage. President Ziehler asked if electronic challenges has been an issue previously. Director Heser shared previous challenges to Hoopla that made national news and how the directors are working to establish a process to address them on behalf of the libraries. Director Heser shared a brief summary of the most recent Finance Committee public hearing and how WLA was received by the legislators. The System Activities update on the job posting and the number of quality candidates received so far has been good. The hope is to find someone with technical skills and fit in well with the team but not necessarily have library background. Director Heser met with Edgard Delgado to go over an agenda and offer a refresher training to library staff. There were 12 staff in attendance at the March 30th zoom training.

President Ziehler inquired if the members of the Board would be available to attend the next scheduled Board meeting. He also inquired if Vice President Johnson would be able to chair the meeting as he will is unable to attend. All will be available to attend and run the meeting without President Ziehler.

<u>Executive Session—System Director Evaluation and Follow up</u>
Motion to Move into Executive Session.

In Executive Session. Pursuant to Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Vice President Johnson moved and Trustee Suelzer seconded a motion to move into executive session. Unanimously approved.

NEXT MEETING. Scheduled for Monday May 15th, 2023 at 3:30 p.m. via Zoom and in person at MCFLS Offices.

ADJOURNMENT. With no further business to be addressed, Treasurer Shea motioned to adjourn the meeting at 5:05 p.m. from Executive Session, Trustee Deluhery seconded. Unanimously approved.

July 15th, 2022

The Hon. David Crowley, County Executive
Milwaukee County Courthouse
901 N. 9th St.
Milwaukee, WI 53233

Dear County Executive Crowley:

The Milwaukee County Federated Library System (MCFLS) includes herein a formal 2023 budget request in the amount of $100,000. Requested funds would be incorporated into general revenues to satisfy state mandates and other priorities, including additional support for member libraries as they and their communities recover from the pandemic and the economic downturn. We are also asking for support for two racial equity projects included in the REBT tool attached to our request.

MCFLS continues to provide excellent library services to all Milwaukee County residents.
- The pandemic highlighted the need for electronic resources like eBooks and digital audiobooks that can be accessed 24 hours a day. Use of these resources within Milwaukee County **totaled nearly 750,000** checkouts in 2021.
- 2022 marks the third year of the MCFLS 2020-2024 Strategic Plan and the system is hard at work in fulfilling needs identified by the plan, including **improved user experiences**, additional **technology and training**, and better **marketing and advocacy support** for the system and member libraries.
- The system's catalog, CountyCat, continues to facilitate in- and between-library borrowing, with almost **4 million items** circulated in 2021. The **estimated cost savings to taxpayers was around $80 million**.

MCFLS is collaborating and adapting with our member libraries to meet the challenges posed by the pandemic and current economic downturn, but our ability to succeed in this new environment is hampered by threats to our funding. While we will see a modest increase in our state funding for 2023, the Department of Public Instruction has recently received a report from a consultant that explores possible statutory changes to the formula used to distribute aids to library systems. A change to the formula would likely result in reduced funding to MCFLS. Continued support from the County will be critical moving forward.

MCFLS is an example of governmental funding at its smartest and most efficient. Library systems offer economies of scale that benefit libraries and communities. We hope you will grant our budget request to continue the high level of service expected by County residents.

Thank you for your consideration.

Sincerely,

Paul M. Ziehler, President
Milwaukee County Federated Library System Board of Trustees

CULTURAL CONTRIBUTIONS (1900) BUDGET

Department: **Cultural Contributions**

Strategic Program Area 3: Federated Library System

Service Provision: Discretionary

How We Do It: Program Budget Summary					
Category	**2020 Actual**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**2023/2022 Variance**
Expenditures	$66,650	$116,650	$66,650	$100,000	($50,000)
Revenues	$0	$0	$0	$0	$0
Tax Levy	$66,650	$116,650	$116,650	$100,000	($50,000)

What We Do With It: Activity Data				
Activity	**2020 Actual**	**2021 Actual**	**2022 Target**	**2023 Target**
Library Materials Circulated	3,267,137	3,959,509	6,100,000	4,500,000
Active Cardholders *	268,644	242,539	275,000	260,000
Digital Materials Circulated	770,580	746,650	850,000	760,000
Items Delivered	793,360	982,134	950,000	1,000,000
MCFLS and CountyCat Website Page Views	8,595,806	11,716,577	10,000,000	12,500,000
CountyCat Mobile Searches	8,737,957 **	3,310,782	11,000,000	4,000,000

Italic * New method of counting cardholders as required by state counts active cardholders or new cardholders in the past three years*

** Estimate

How Well We Do It: Performance Measures				
Performance Measure	**2020 Actual**	**2021 Actual**	**2022 Target**	**2023 Target**
Active Cardholders as a Percent of Population.	28%	26%	30%	28%

Strategic Overview:

The Milwaukee County Federated Library System (MCFLS) is overseen by the Department of Public Instruction (DPI) and serves 15 administratively autonomous and fiscally independent public libraries in Milwaukee County. These public libraries are wholly funded by their municipality and join the MCFLS organization voluntarily. MCFLS is responsible for supporting all public libraries in the county and coordinating the smooth interaction among members behind the scenes in many facets of the library environment.

The 2021 Budget included a one-time allocation of $50,000 related to expansion of digital resource materials but is not included in the 2022 Budget. As a result, the County's discretionary contribution to MCFLS is $66,650

BUDGET SUMMARY

	2020 Actual	2021 Budget	2022 Budget
Expenditures			
Technology, Reference, Interlibrary Loan	$1,721,082	$ 1,805,402	$1,900,000
Continuing Ed and Consulting	$90,223	115,279	$125,000
Delivery	$291,734	325,728	$325,000
Payment to Members for Non-Res Access	$1,134,099	1,105,547	$1,105,547
Library Services to Youth	$1,580	4,034	$20,000
Library Services to Special Users	$7,409	7,405	$20,000
Public Information	$32,378	66,115	$75,000
Administration	$366,272	354,455	$425,000
Electronic Resources	$600,795	514,126	$650,000
MultiType Initiatives	$8,174	8,251	$8,500
Member Office Supplies	$35,295	64,100	$50,000
Total Expenditures	**4,289,041**	**4,370,442**	**4,704,047**
Revenues			
State Aid to Public Library Systems	2,855,319	2,855,319	3,301,094
Federal LSTA Funding	19,519	10,000	10,000
Passthrough Contract Income	1,235,439	1,151,960	1,214,874
Interest Earned from State Aid	11,808	10,000	5,000
Unexpended Funds-Previous Years	12,184	12,000	30,000
All Other Sources	156,235	214,513	49,652
Milwaukee County Contribution	*66,650*	*116,650*	*66,650*
Total Revenue	$ **4,357,154**	$ **4,370,442**	$ **4,677,270**
Budget Surplus/(Deficit):	**68,113**	**-**	$ **(26,777)**
County Contribution as % of Total Revenue:	**1.5%**	**3%**	**1.4%**

MILWAUKEE COUNTY
FEDERATED LIBRARY SYSTEM

May 15, 2023

To: MCFLS Board of Trustees
From: Steve Heser, Director
Re: Proposed Timeline for Strategic Planning and Renewal of System Agreements

The current set of system agreements with member libraries are set to expire on December 31, 2024. The purpose of this proposal is to provide the system and member libraries enough time to engage in strategic planning, determine financial obligations for the system and revise the current agreements to reflect necessary changes. I am recommending a four-year term for all agreements that would run concurrent with a new strategic plan and expire December 31, 2028.

The current agreements set to expire include:

- ILS, Resource Sharing and Technology Agreement. This agreement is signed by each member library and includes rights and responsibilities regarding the ILS (currently Sierra), bibliographic database and maintenance, circulation parameters, reciprocal borrowing, delivery services, technology and telecommunications.

- Resource Library Agreement. This agreement is required by state statute, signed by the resource library (currently Milwaukee Public library) and lays out responsibilities for the resource library including backup reference and information services, access to specialized collections, consultation to the system and other member libraries, support for workforce development, and providing liaisons for both youth and inclusive services initiatives.

- Bibliographic Database Development and Maintenance Agreement. This agreement is signed by the organization that provides sole oversight of the catalog and database maintenance services for the system (currently Milwaukee Public Library). The agreement provides for overlay of full MARC cataloging using records from OCLC Worldcat, thorough maintenance to ensure a clean and functional database for staff and patrons, and authority control of bibliographic records.

MILWAUKEE COUNTY
FEDERATED LIBRARY SYSTEM

Timeline

Dates	Activities
May/June 2023	Director will work with Legislative and System Services committee to develop an RFP and budget for a consultant to assist with strategic planning.
June 2023	RFP and budget submitted to full MCFLS Board for approval. Director releases RFP when approved.
July 2023	Director shares RFP responses with the Legislative and System Services committee and makes a recommendation to enter into a contract with the chosen consultant.
August 2023	Recommendation for strategic planning contract shared with MCFLS Board for approval. Director signs contract with consultant.
September 2023 – February 2024	Activities related to strategic planning. Data collection and visioning session held in early 2024.
March 2024	Strategic plan final document due to MCFLS Board.
April – June 2024	Using strategic plan as a guide, Director submits drafts of changes to agreements to the MCFLS Board in closed session. Drafts shared with member libraries for comment and brought back to MCFLS Board for further revision.
July –August 2024	MCFLS Board approves agreements and Director submits documents to member libraries for signatures.
August- December 2024	Signed agreements are submitted to Director.

		Orional Budget	Revised Budget	+/-	Year to Date	%	Balance	%
1								
2								
3	**General Revenues**							
4	State Aid Revenue	$3,568,561	$ 3,568,561		$ 2,676,424	(75.00)	$ 892,137	(25.00)
5	Milwaukee County Allocation	$66,650	$ 66,650		$ 66,650	(100.00)	$ -	0.00
6	West Milwaukee Contract -Other	$31,179	$ 31,179		$ 31,149	(99.90)	$ 30	(0.10)
7	Interest on Invested Funds	$2,000	$ 2,000		$ -	0.00	$ 2,000	(100.00)
8	Member Forms/Supplies Rev (57)	$21,000	$ 21,000		$ 4,001	(19.05)	$ 16,999	(80.95)
9	Member Postage Revenue (56)	$16,100	$ 16,100		$ 3,688	(22.91)	$ 12,412	(77.09)
10	Member OCLC Revenue (68)	$127,336	$ 127,336		$ 102,292	(80.33)	$ 25,044	(19.67)
11	Member Telecomm. Revenue (66)	$16,800	$ 16,800		$ 15,600	(92.86)	$ 1,200	(7.14)
12	Member Softwre Maint-Basic (64)	$156,391	$ 156,391		$ 104,048	(66.53)	$ 52,343	(33.47)
13	Member Softwre Maint-Other (64)	$41,572	$ 41,572		$ 24,676	(59.36)	$ 16,896	(40.64)
14	Member Tech. Assist.-Time Rev.	$20,000	$ 20,000		$ 8,845	(44.23)	$ 11,155	(55.78)
15	Member Special Projects Rev (72)	$70,000	$ 70,000		$ 156	(0.22)	$ 69,844	(99.78)
16	Member Catalog Contract Rev (79)	$162,822	$ 162,822		$ 133,977	(82.28)	$ 28,845	(17.72)
17	Member Database Rev (54)	$14,685	$ 14,685		$ 14,651	(99.77)	$ 34	(0.23)
18	Member EcomTransaction Fees (43)	$7,900	$ 7,900		1,833.00	(23.20)	$ 6,067	(76.80)
19	Carryover Revenue	$15,000	$ 15,000		$ -	0.00	$ 15,000	(100.00)
20	Staff Benefits/Co-Pay Revenue	$62,061	$ 62,061		$ 10,007	(16.12)	$ 52,054	(83.88)
21	LSTA Technology Grant Revenue	$3,000	$ 3,000		$ 69,548	(2,318.27)	$ (66,548)	2,218.27
22	Member Digital Content Rev (84)	$233,385	$ 233,385		$ 153,267	(65.67)	$ 80,118	(34.33)
23	Member PC Mngmt License Rev	$2,545	$ 2,545		$ 579	(22.75)	$ 1,966	(77.25)
24	Member Replace Fines Rev (90)	$7,000	$ 7,000		$ 1,827	(26.10)	$ 5,173	(73.90)
25	Member Overdrive Adv Rev (91)	$15,000	$ 15,000		$ 8,636	(57.57)	$ 6,364	(42.43)
26	Member Collection Dev Tool Rev	$18,023	$ 18,023		$ 18,023	(100.00)	$ -	0.00
27	**Total General Revenues**	$4,679,010	$ 4,679,010	$ -	$ 3,449,877	(73.73)	$ 1,229,133	(26.27)
28								
29	**Special Revenues**							
30	W. Milwaukee Borrowing Rev (97)	$41,706	$ 41,706		$ 41,706	(100.00)	$ -	0.00
31	InfoPass Project Mgmnt Rev	$1,308	$ 1,308		$ -	0.00	$ 1,308	(100.00)
32	Ecommerce Revenue (100)	$150,000	$ 150,000		$ 32,238	(21.49)	$ 117,762	(78.51)
33	MCFLS Reciprocal Borrowing Reserve	$48,144	$ 48,144					
34	**Total Special Revenues**	$241,158	$ 241,158	$ -	$ 73,944	(30.66)	$ 167,214	(69.34)
35								
36	**Total Revenues**	$4,920,168	$ 4,920,168	$ 0	$ 3,523,821	(71.62)	$ 1,396,347	(28.38)
37								
38		Orional Budget	Revised Budget	+/-	Year to Date	%	Balance	%
39								
40	**General Expenditures**							
41	Fringe Benefits Expense	$298,612	$ 298,612		$ 62,467	(20.92)	$ 236,145	(79.08)
42	Salaries Expense	$505,071	$ 505,071		$ 134,704	(26.67)	$ 370,367	(73.33)
43	Member Ecom Transaction Exp (18)	$7,900	$ 7,900		$ 1,795	(22.72)	$ 6,105	(77.28)
44	TNS Calls/Renewal Line Expense	$2,064	$ 2,064		$ 357	(17.30)	$ 1,707	(82.70)
45	Conference/Training Expense	$6,500	$ 6,500		$ 2,360	(36.31)	$ 4,140	(63.69)
46	Memberships Expense	$9,300	$ 9,300		$ 914	(9.83)	$ 8,386	(90.17)
47	Continuing Education Expense	$9,000	$ 9,000		$ -	0.00	$ 9,000	(100.00)
48	Office Supplies Expense	$1,500	$ 1,500		$ 298	(19.87)	$ 1,202	(80.13)
49	Copy Machine Maint. Expense	$1,000	$ 1,000		$ 79	(7.90)	$ 921	(92.10)
50	MCFLS WI Pub Lib Consortium Ex	$6,953	$ 6,953		$ 6,953	(100.00)	$ -	0.00
51	MCFLS Buying Pool	$175,000	$ 175,000		$ 115,000	(65.71)	$ 60,000	(34.29)
52	MCFLS Database Expense	$98,110	$ 98,110		$ 98,110	(100.00)	$ -	0.00
53	MCFLS Catalog Enhancement Exp	$189,642	$ 189,642		$ 44,640	(23.54)	$ 145,002	(76.46)
54	Member Database Expense (17)	$14,685	$ 14,685		$ 9,701	(66.06)	$ 4,984	(33.94)
55	MCFLS Postage Expense	$600	$ 600		$ -	0.00	$ 600	(100.00)
56	Member Postage Expense (9)	$16,100	$ 16,100		$ 5,500	(34.16)	$ 10,600	(65.84)
57	Member Forms/Supplies Expense (8)	$21,000	$ 21,000		$ 16,611	(79.10)	$ 4,389	(20.90)
58	Telephone Expense	$6,000	$ 6,000		$ 2,958	(49.30)	$ 3,042	(50.70)
59	Meetings Expense	$1,000	$ 1,000		$ 194	(19.40)	$ 806	(80.60)
60	Insurance Expense	$12,000	$ 12,000		$ 12,880	(107.33)	$ (880)	7.33
61	Legal Expense	$1,500	$ 1,500		$ 1,553	(103.53)	$ (53)	3.53
62	Audit Expense	$12,700	$ 12,700		$ 2,434	(19.17)	$ 10,266	(80.83)
63	Payroll Service Expense	$5,400	$ 5,400		$ 1,923	(35.61)	$ 3,477	(64.39)
64	III Software Support Expense (12,13)	$197,963	$ 197,963		$ 98,982	(50.00)	$ 98,981	(50.00)
65	III Telephone Notification Subscr Exp	$12,530	$ 12,530		$ 4,526	(36.12)	$ 8,004	(63.88)
66	Member Telecomm. Expense (11)	$16,800	$ 16,800		$ -	0.00	$ 16,800	(100.00)
67	MCFLS Telecomm. Maint. Expense	$45,000	$ 45,000		$ 26,183	(58.18)	$ 18,817	(41.82)
68	OCLC Expense (10)	$145,631	$ 145,631		$ 144,251	(99.05)	$ 1,380	(0.95)
69	MCFLS Computer Room Equipment	$10,000	$ 10,000		$ 18	(0.18)	$ 9,982	(99.82)
70	MCFLS Software Expense	$10,000	$ 10,000		$ 139	(1.39)	$ 9,861	(98.61)
71	MCFLS Equipment Expense	$10,000	$ 10,000		$ -	0.00	$ 10,000	(100.00)
72	Member Special Projects Exp (15)	$70,000	$ 70,000		$ 12,469	(17.81)	$ 57,531	(82.19)
73	Sorting and Delivery Expense	$305,000	$ 305,000		$ 88,990	(29.18)	$ 216,010	(70.82)
74	South Central Delivery Expense	$21,894	$ 21,894		$ 10,947	(50.00)	$ 10,947	(50.00)

75	MPL Resource Contract Expense	$223,035	$	223,035		$	176,757	(79.25)	$	46,278	(20.75)
76	MPL Rent Lease Contract Exp.	$95,387	$	95,387		$	23,847	(25.00)	$	71,540	(75.00)
77	ILS Expense	$36,450	$	36,450		$	11,004	(30.19)	$	25,446	(69.81)
78	MCFLS Catalog Cont Exp to MPL	$321,170	$	321,170		$	-	0.00	$	321,170	(100.00)
79	Member Catalog Contract Exp. (16)	$162,822	$	162,822		$	-	0.00	$	162,822	(100.00)
80	MCFLS Collection Dev Tool Exp	$26,972	$	26,972		$	-	0.00	$	26,972	(100.00)
81	Member Collection Dev Tool Exp	$18,023	$	18,023		$	-	0.00	$	18,023	(100.00)
82	Internet Expense	$21,635	$	21,635		$	5,172	(23.91)	$	16,463	(76.09)
83	Contingency Expense	$43,958	$	43,958		$	30,035	(68.33)	$	13,923	(31.67)
84	Member Digital Content Exp (22)	$233,385	$	233,385		$	177,832	(76.20)	$	55,553	(23.80)
85	Marketing	$60,000	$	60,000		$	8,540	(14.23)	$	51,460	(85.77)
86	Cooperative Purchasing Sub Exp	$2,500	$	2,500		$	2,786	(111.44)	$	(286)	11.44
87	Member PC Management License Exp	$1,875	$	1,875		$	-	0.00	$	1,875	(100.00)
88	LSTA Technology Grant Expense	$3,000	$	3,000		$	67,799	(2,259.97)	$	(64,799)	2,159.97
89	MCFLS MKE Mixer Expense	$1,400	$	1,400		$	1,434	(102.43)	$	(34)	2.43
90	Member Replacement Fines Exp (24)	$7,000	$	7,000		$	3,862	(55.17)	$	3,138	(44.83)
91	Member OverDrive Adv Exp (25)	$15,000	$	15,000		$	-	0.00	$	15,000	(100.00)
92	Youth Services Exp	$10,000	$	10,000		$	276	(2.76)	$	9,724	(97.24)
93	Inclusive Services Exp	$10,000	$	10,000		$	-	0.00	$	10,000	(100.00)
94	**Total General Expenditures**	$3,540,068	$	3,540,068	$ -	$	1,417,280	(40.04)	$	2,122,788	(59.96)
95										
96	**Special Expenditures**									
97	W. Milw Borrowing Exp (30)	$41,706	$	41,706		$	42,065	(100.86)	$	(359)	0.86
98	RB - MCFLS Payment Expense	$1,188,394	$	1,188,394		$	1,188,395	(100.00)	$	(1)	0.00
99	ILS Migration Reserve	$0	$	-		$	-	0.00	$	-	0.00
100	Ecommerce Expense (32)	$150,000	$	150,000		$	65,927	(43.95)	$	84,073	(56.05)
101	**Total Special Expenditures**	$1,380,100	$	1,380,100	$ -	$	1,296,387	(93.93)	$	83,713	(6.07)
102										
103	**Total Expenditures**	$4,920,168	$	4,920,168	$ -	$	2,713,667	(55.15)	$	2,206,501	(44.85)
104										
105	**Revenue/Expenditures +/-**					$	810,154			

MILWAUKEE COUNTY
FEDERATED LIBRARY SYSTEM

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May 15, 2023

April/May 2023 Director's Report

<u>Summary of activities</u>

System Activities

- Our staff met on May 8 to discuss candidates for the Library Systems Technician position that closed on May 5. We feel that we have an excellent pool of candidates to work with and I feel confident we will find a staff member that will add a unique skill set and complement our team.
- We've done research on the Patron Point Verify service that has the potential to provide benefits to both libraries and patrons by automatically verifying a patron's identity when their library card is up for renewal. I've collected testimonials from two libraries currently using the service and more data to share with LDAC and the MCFLS Board in June.
- I'm leading an LDAC Subcommittee workgroup that will present a proposal in June to LDAC to revamp our subcommittees and add more value to member libraries. Once approved I will bring the proposal to the MCFLS Board.
- I developed a preliminary timeline for strategic planning activities that will go through mid-2024 and allow the system time to make changes to agreements coming due at the end of 2024.

Grant activities

- I facilitated a meeting between representatives of the All of Us program and Michael Koszalka at the West Allis Public Library to see if there was interest on the part of West Allis in participating in a federal grant for virtual library centers to help promote the program. The partnership is moving forward and we met on May 11 to discuss next steps.

State activities

- The compensation study is moving forward and we're meeting several times in May and June to go over the draft of the report provided by Carlson Dettmann. I've submitted a proposal to present findings from the study at the WLA Conference this October and have been working with DPI on next steps, including the development of a toolkit for using the data.

<u>Upcoming Activities</u>

1. Oversee the selection of the new Library Systems Technician candidate.
2. Work with SRLAAW workgroup on finalizing compensation survey activities.
3. Start work on the RFP for strategic planning, pending MCFLS Board approval.