

Notice

Milwaukee County
Federated Library System
Library Directors Advisory Council

Regular Meeting
Thursday, April 19th, 2018
9:00 – 11:30 AM

This meeting will be held in a meeting room of the
Greendale Public Library
5647 Broad Street
Greendale, WI 53129

Agenda

The LDAC reserves the right to take action on any of the items listed below

1. Call to order
2. Additional agenda items/adoption of agenda
3. Approval of minutes for the March 1, 2018 LDAC meeting
Action Attachment A **Page 3**
4. WPLC Selection Guidelines and 2018 Advantage Schedule
Attachment B **Page 12**
5. Library Systems Administrator position announcement.
6. PLSR Workgroup Reports released April 2nd. Comment period runs through
Monday, April 23rd.
Attachment C **Page 21**
7. RBDigital Magazines list. Subscription runs 05/01/18 – 04/30/19
Attachment D **Page 23**

8. CollectionHQ Update and Mapping Follow-up.

9. Wisconsin Public Library Standards, 6th edition recently released.

Attachment E **Page 28**

10. Annual report follow up. Discussion of registered patrons and other areas.

11. TBS MyPC and Print Release for suburban libraries.

Distributed at meeting

12. Pressreader newspapers trial and follow up.

13. Bluejeans web conferencing. TEACH-subsidized software available at no cost to libraries.

Attachment F **Page 29**

14. Outreach to seniors and nursing homes. Overview of MPL services and possible collaboration.

Attachment G **Page 31**

15. PLA 2018 report.

16. Additional business

17. Member library updates

Sub-committee agendas and minutes

Circulation Services— Agenda and minutes available at

<http://www.mcfls.org/staff-circ-services-comm.asp>

Youth Services— Agenda and minutes available at

<http://www.mcfls.org/staff-youth-services-comm.asp>

Young Adult Services— Agenda and minutes available at

<http://www.mcfls.org/staff-young-adult-services-comm.asp>

Adult and Reference Services— Agenda and minutes available at

<http://www.mcfls.org/staff-reference-comm.asp>.

The next meeting is scheduled for Thursday, June 7th, 2018, at the MPL - Washington Park Branch, 2121 N. Sherman Blvd., Milwaukee, WI 53208.

Milwaukee County Federated Library System
Library Directors Advisory Council
Regular Monthly Meeting held Thursday, March 1, 2018
North Shore Library
6800 N. Port Washington Road
Glendale, WI 53217

Present: Pat Laughlin, Chair, Hales Corners Library
Dana Andersen-Kopczyk, Brown Deer Public Library
Nan Champe, South Milwaukee Public Library
Rachel Collins, Shorewood Public Library
Susan Draeger-Anderson, North Shore Library
Amy Krahn, St. Francis Public Library
Dawn Lauber, Milwaukee Public Library
Jill Lininger, Oak Creek Public Library
Jennifer Loeffel, Franklin Public Library
Pete Loeffel, Wauwatosa Public Library
Sheila O'Brien, Greenfield Public Library
Judy Pinger, Milwaukee Public Library
Nyama Reed, Whitefish Bay Public Library
Rebecca Roepke, Cudahy Family Library

Absent: Debbie Olguin, Greendale Public Library
Michael Koszalka, West Allis Public Library

MCFLS Staff: Steve Hesel, Director
Judy Kaniasty, Business Manager

Others: Rachel Arndt, Milwaukee Public Library

CALL TO ORDER. The regularly scheduled monthly meeting of the Milwaukee County Federated Library System Board of Trustees' Library Directors Advisory Council was called to order by Chair Laughlin at 9:00 a.m. Chair Laughlin thanked Susan Draeger-Anderson for hosting this meeting. Since there was a guest and a newer director at the table, everyone introduced themselves.

ADDITIONAL AGENDA ITEMS/ADOPTION OF AGENDA. Chair Laughlin inquired whether there were any additions to the agenda. The following topics were suggested:

- TBS Demo/Steve Hesel
- Press Reader/Steve Hesel
- Searchable PDF's/Steve Hesel
- CountyCat Mobile Update/Steve Hesel
- Periodicals Group Update/Steve Hesel
- Claims Returned Status Reports/Jill Lininger
- Open Holds Shelves/Susan Draeger-Anderson
- Friends Groups/Rachel Collins

Sheila O'Brien moved and Susan Draeger-Anderson seconded a motion to modify the agenda to add the topics suggested. Unanimously approved.

APPROVAL OF MINUTES. Chair Laughlin referred to the minutes of the Thursday, February 1, 2018 meeting which are shown as Attachment A of the agenda packet. Jennifer Loeffel noted she was not in attendance at this meeting. Susan Draeger-Anderson moved and Rachel Collins seconded a motion to approve the minutes as corrected. Unanimously approved.

MPL Resource Library Report. Steve Hesel distributed the 2017 Resource Library report, shown as Exhibit 1 attached to these minutes, which was also shared with the MCFLS Board at their most recent meeting. This report is relatively new and is something that the MCFLS Strategic Plan/Resource Library Agreement stipulates as a means to measure MPL provided services. Steve Hesel reviewed the report. Sheila O'Brien asked whether an electronic copy could be shared and it was agreed that the report would be sent to LDAC members.

[Nyama Reed arrived at 9:11 a.m.]

MPL/SOIS Fines Study. Chair Laughlin welcomed Rachel Arndt, MPL Coordinator of General Reference & Customer Services who proceeded to report that MPL and SOIS along with MCFLS assistance in collecting data have been looking at the 11,000 patrons that were forgiven fines during the 2016 MPL fine forgiveness and researching why some patrons return to that blocked status – 831 within 60 days and 38% within a year's time. A survey has been sent to those patrons affected to see what attitudes and other variables contribute to some patrons returning to blocked status. It is anticipated that information will be gathered and shared with the LDAC by the end of the summer. Steve Hesel noted that MCFLS and MPL can help other libraries replicate this process if they are interested. There will be a WLA session on this topic planned.

[Nan Champe arrived at 9:17 a.m.]

2017 Public Library Annual Report. Steve Hesel reminded directors that he needs to review annual reports prior to Submit/Lock and that two signed copies must be sent to MCFLS. Reports are due today and he has received 9 so far. Steve noted that there is some confusion regarding the statistics to be reported for databases—in regards to sessions or database accesses and he will reach out to DPI but he has not seen any problems with the figures being reported. Discussion ensued regarding wireless counts and Sheila O'Brien noted that if using Meraki that daily counts should be kept since the reports only count a patron once in whatever time period report is used and if a patron comes in more than once during a period of longer than daily they will only be counted once. Greenfield uses 85% of the totals since some usage is so short or just a ping that they shouldn't be counted at all. This topic will be discussed next month so a process/procedure can be in place so everyone keeps the same stats for next year's reports. Nyama Reed will share instructions that she uses for informational purposes.

Titles Added 2017. Steve Hesel referred to Attachment B of the agenda packet which shows the 2017 titles added calculation which has been traditionally used for determining member cataloging and OCLC costs. The total number of titles added in 2017 was closer to the 2015 number; 2016 was slightly down.

Hoopla Statistics and Expenditures through January 31, 2018. Steve Hesel referred to Attachment C of the agenda packet which was also shared with the MCFLS Board at their last meeting and he feels MCFLS is on target for the year in monthly spending. Steve reviewed the attachment adding that as part

of the MCFLS Strategic Plan he is looking at marketing Hoopla and after discussion it was agreed that all databases should be marketed together educating the public on what materials are available on which platforms which would prove valuable to both patrons and member libraries alike. Rachel Collins questioned how Hoopla might fit into the PLSR statewide plan for the future and Nyama Reed responded that the Collections Workgroup has polled the Systems to see which databases are being purchased where, however some Systems don't have adequate internet bandwidth yet so plans for statewide purchasing is still being discussed.

Review of Sierra and Database Server Issues. Steve Hesel reported that the OS upgrade scheduled for February 27 ran into problems so it will be rescheduled as soon as possible and when he knows more he will share that information with member libraries.

WPLC Steering Committee Report. Chair Laughlin referred to Attachment D of the agenda packet. Steve Hesel invited Judy Pinger to report on the current happenings of the WPLC Steering Committee of which she, Jennifer Loeffel and Emily Vieyra of Shorewood are members. Judy Pinger reviewed the information regarding the Get a Library Card feature being considered. All library systems in the state would have to agree to participate for this feature to be turned on. Discussion ensued and there are concerns and questions that need to be addressed before MCFLS could agree to participate at this time. Sheila O'Brien questioned whether there is a real need for this service. It would be good to hear how this service is working in other places.

Judy Pinger also reported on the Bibloboard statewide custom self-publishing and community reading platform proposal which DPI is paying the first year of. Discussion ensued and Sheila O'Brien questioned who owns any possible "big" finds? Also how will additional years be paid? It was noted that BiblioBoard is a competitor to OverDrive.

Steve Hesel reported that Jackie Potratz of MPL will be attending the April LDAC meeting to review the consortia selection guidelines and why they were developed and how they are useful.

BREAK

CollectionHQ update and implementation information. Steve Hesel reported that he has met with the rep to get the process started; MPL will have their own instance since they have had the product for a while. MCFLS will need to send in monthly bibliographic extract of marc records and MCFLS will do that for all members, including MPL. Logins will be sent out soon for directors initially and then other staff can be added. It is hoped to have this set up by April and then training will be scheduled. A test run will be done first since fiction call numbers are tricky for good data. Judy Pinger noted that if libraries have questions they can contact her. MCFLS will be paying \$28,000 and MPL will be paying \$17,000 so there is no cost to suburban libraries for the first year; the subscription will start when access is granted.

Discussion of use of the Non-Binary designation in the GENDER field. Steve Hesel noted that this topic is geared for the online registration process and was tabled at the January meeting. The NB option has been added to the paper application forms for those that do not want to declare either male or female but there is no similar option for online registrations. Dawn Lauber noted that MPL's Cultural Diversity Committee is looking to see what MCFLS decides. Steve Hesel reported that California and New York have moved to "X" as their way of dealing with the topic. On the online registration screen, gender is not required and many libraries do not use that information for anything. Steve Hesel added that if the gender information were not collected he could possibly use that field as a hold pickup designation for

patrons which would make that process smoother for many patrons. Discussion ensued. Rachel Collins moved and Amy Krahm seconded a motion to eliminate the gender field in Sierra to open the fixed field for another purpose. The motion passed on a vote of 1=No; 1=Abstain and 12 Yes. Steve Hesper will review the contents of the gender field and notify the LDAC prior to eliminating data.

ADDITIONAL BUSINESS.

TBS Demo. Steve Hesper reported that he has scheduled a TBS for March 8th at 2 p.m. at Franklin for those directors that are interested in learning about their print station pricing.

Press Reader. Steve Hesper reported that MPL uses this product which is like RB Digital for newspapers and wonders whether there is interest in a trial by the suburban libraries? The Journal Sentinel is included along with other big city newspapers. The quoted annual cost is \$22,000 a year. Judy Pinger added that it is expensive but a valuable resource. It is felt that the price could be negotiated down; MPL went directly to the provider vs. this price quote is from Proquest. There was enough interest for Steve to look into a trial of this product.

Searchable PDF's. Steve Hesper reported that he has found a free PDF exchange/OCR compatible program he has begun using that makes documents searchable and will use it on agendas, etc. that he distributes.

CountyCat Mobile Update. Steve Hesper reported that CountyCat Mobile was working as of last night. Steve is reviewing all mobile options to replace Boopsie and he welcomes input from LDAC members; the contract expires in October.

Periodicals Group Update. Steve Hesper reported that an initial meeting is scheduled for March 20th to discuss periodicals and display in catalog and system-wide procedures for entering data with a report to be shared at the April LDAC meeting. The topic of allowing magazines and newspapers to be holdable was raised and that option will be added to the points for discussion.

Claims Returned Status Reports. Jill Lininger asked whether anybody uses the Claims Returned Status Report. She will send out a survey so all libraries can respond to her.

Open Holds Shelves. Susan Draeger-Anderson reported that North Shore is considering implementing a open holds shelf since the self checkout stations are not being utilized as much as hoped since patrons with holds have to use the staff desk and before doing so she was looking to hear whether it reduces staff time and wonders what other issues she should consider. Dawn Lauber noted it was more convenient for patrons. One best practice noted was to shelf materials spine down and to use patron initials for privacy purposes. It was noted that open holds shelves work well at most libraries.

Friends Groups. Rachel Collins expressed a need for some procedures that would assist her in not having to go to their Friends group every time funds are being requested. One suggestion was to have an annual allocation or perhaps two allocations a year so the number of requests can be held to a minimum.

MEMBER LIBRARY UPDATES.

Oak Creek – Jill Lininger reported that they are using an online study room reservation software program that patrons can use since staff has traditionally spent a lot of time reserving rooms in the past.

Cudahy – Rebecca Roepke reported that March 23rd is the 15th anniversary in their current building. There is youth art posted now at the library and the public will be voting on the best and prizes will be awarded.

Shorewood – Rachel Collins reported that there is a new Village Manager. The community-wide Shorewood Reads is happening now. Attendance at programs is down some.

Milwaukee - Judy Pinger reported that MPL has selected a vendor for the hardware piece for print stations in their libraries that will work with TBS software and that vendor will be announced soon.

South Milwaukee – Nan Champe reported that the library will be closed the week of April 23-30 so new carpet can be installed. RFID has been approved and will be installed this year.

North Shore – Susan Draeger-Anderson reported that the first after dark teen program was recently held and they hope to do more in the future. A teen tutoring program was held yesterday.

Brown Deer – Dana Anderson-Kopczyk reported that as part of National Craft Month, a craft project will be offered each Monday night in March. A community farmers market is held at the library every other Saturday November in the Community room and it is possible this program will be extended to full-year in the future.

Milwaukee – Dawn Lauber reported that the limited Mill Road library model is very busy in a smaller space. All library locations will be getting a kiosk for voter self-registration soon.

St. Francis – Amy Krahn reported that a student art exhibit is currently on display and a reception will be held this Saturday. The memory café project is moving forward slowly with a scheduled launch in August. A Mayor recall is underway; library board trustee vacancies will be opening up soon.

Whitefish Bay – Nyama Reed reported that there is a patron that has been confiscating Journal Sentinel and Chicago Tribune copies and returning them after two weeks; those newspapers are now being kept behind the desk so they don't go missing any longer.

Wauwatosa – Pete Loeffel reported that the Foundation will be sponsoring a Leadership Luncheon and tickets are sold out.

Franklin – Jennifer Loeffel reported that as of Tuesday the library is finally fully staffed since August 2016 and the staff has excelled during difficult times. Jennifer is evaluating strategic plan proposals. LED lights are being replaced and they are 1/3 of the way done; looking for energy cost savings.

Hales Corners – Pat Laughlin reported they have a few staff out for various reasons. Tonight is the annual Wine & Beer Tasting at 6 p.m.

MCFLS – Judy Kaniasty reported that she will be a Public Library System Redesign Model Development Summit attendee on July 30 and 31.

SUB-COMMITTEE AGENDAS AND REPORTS. Circulation Services, Youth Services, Young Adult Services and Adult and Reference Services links were provided.

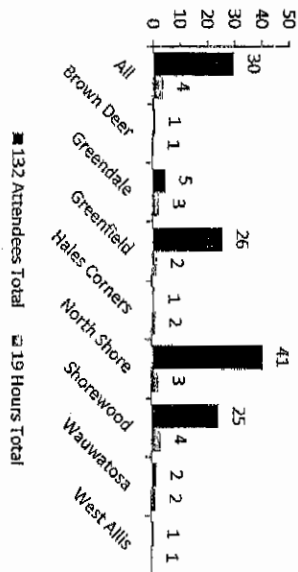
NEXT MEETING. Scheduled for Thursday, April 19, 2018 at the Greendale Public Library, 5647 Broad Street, Greendale, WI 53129 beginning at 9:00 a.m.

ADJOURNMENT. With no further business to be addressed by the LDAC, the meeting was adjourned at 11:48 a.m.

2017 Resource Library Dashboard

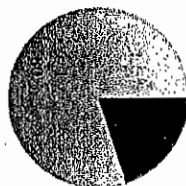


Training and Consulting Services to Milwaukee County Federated Library System (MCFLS) Members



- Building Projects: Mixed-use budgets
- Collections: Materials gift
- Other Library Operations: Pest control policies and procedures
- Other Technology-Related Services: Public access time management solution; Remote printing software
- Security: Active Shooter Training
- Service Initiatives: Cultural Awareness and Social Justice Programming; presentation; Library Technology Specialist Program; Customer Service
- Training & Consulting: Acquisitions cart advice; Acquisitions Sierra support; Assistance for patron use of BadgerLink; Consultation on Copy Cataloging & Database Maintenance services to suburbs; ebook and OverDrive training; Evanced Spaces (online room reservation software) – creating organizations for patron records; Reference shadowing; Rowing librarian model; Staff ergonomic standard seating; Technical Services staff training

Administrative Support to MCFLS Members Hours



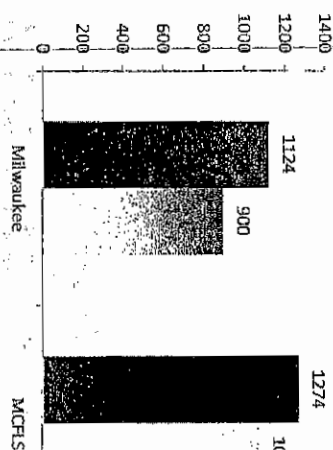
- Technical Services: Donated 300 old DVD cases
- Youth Services: Coordinating and obtaining sponsors for four Summer Reading Program coupon sheets shared with MCFLS members to copy and distribute as needed

Backup Reference Support to Library Peers 3 Hours Total; 8 Transactions Total

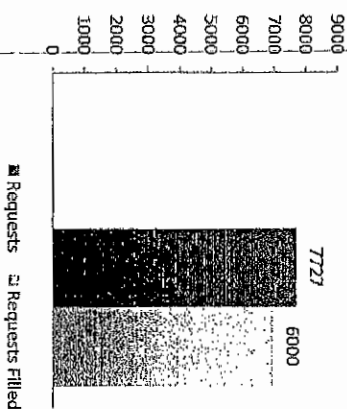


- Business Database
- Business Investment Information
- Overdrive

Interlibrary Loan Requests and Requests Filled



Interlibrary Loan - State Contract

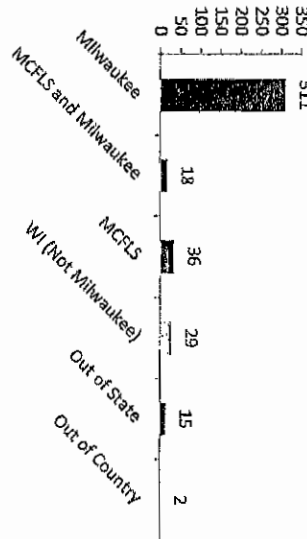


Milwaukee Public Library - 2017 Resource Library Dashboard

Public Programs/Outreach Events

Participants

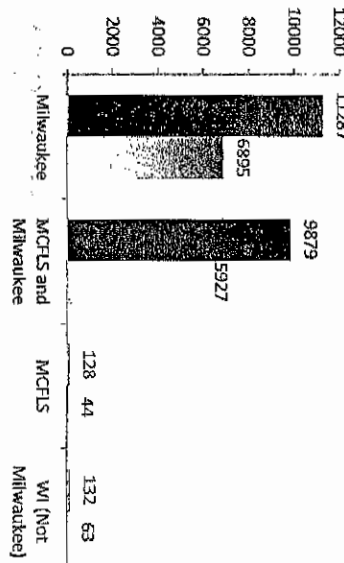
Participants by ZIP Code; 43 Programs/Events; 54 Hours Total



- Author Visit: Louis Clark III
- Archives & Special Collections
 - Krug Lecture Series
 - Rare Books Krug
 - Treasures of the Great Lakes Marine Collection
- Arts & Media
 - Present Music
 - Skains of Milwaukee
- Business, Technology, Science, Periodicals
 - Book a Business Librarian
 - Goodwill/MPL Job Recruitment Event
 - Investment Basics
 - Latino Inventors
 - Money Doesn't Grow on Trees
 - Money Smart, Life Smart: A Financial Lunch and Learn for Teens
 - Patent Searching 101 Workshop
 - Small Business Resources 101 - Spanish
 - Thinking Money Exhibition Kickoff
- Humanities
 - Family Tree
 - Milwaukee County Law Library
 - Researching your Family Tree

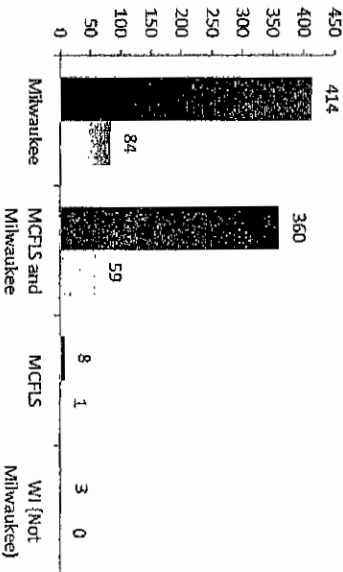
Summer Reading Program - Children

Total Readers and Readers Completed Program
Participants, ages 12 and under, by ZIP code
(Includes outreach groups)



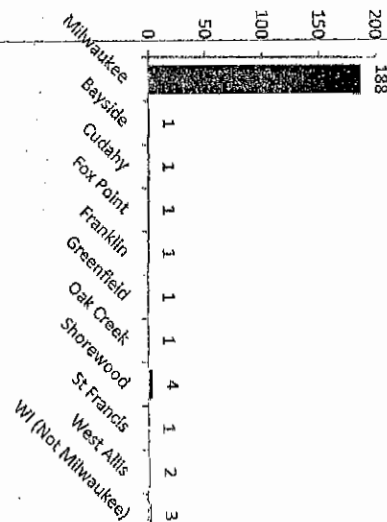
Summer Reading Program - Teens

Total Readers and Readers Completed Program
Participants, ages 13-18, by ZIP code
(No outreach groups)



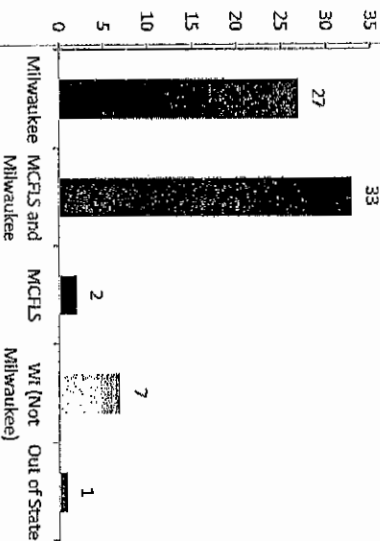
Job Expo

Participants by City



MIKE Big Read Program

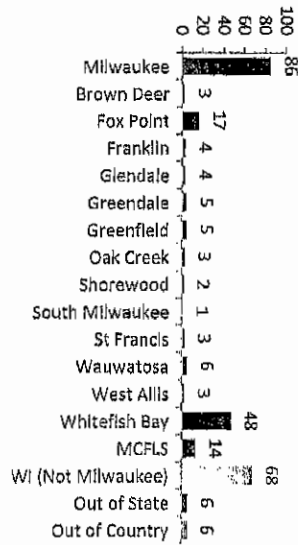
Participants by ZIP code; 11 Programs; 30 Hours Total



Milwaukee Public Library - 2017 Resource Library Dashboard

Tours/Visits of MPL - Attendees

20 Tours/Visits; 40 Hours Total



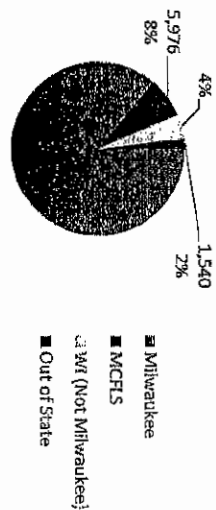
- Tours: Central Library general and architectural building; Green Roof; Rare Books Room; When Milwaukee Public Museum was at Central Library program; General branch libraries; Renovated branch libraries: East, Mitchell Street, Tippecanoe, Villard Square
- Presented to: General public; City of Milwaukee Earm and Learn Interns; Door County Library Foundation Board member; Leslie Hindman Auctions personnel; Personnel from Beloit Public Library; Manitowoc Public Library; Oshkosh Public Library; Students from St. Eugene School, St. Monica School, Taiwan Normal University, University of Wisconsin-Milwaukee
- Other lifelong learning institute

Selected Special Collections

- Architectural Archives
- Arts, Music and Recreation Special Collections
- City Archives
- Great Lakes Marine
- Historic Photographs
- Humanities Special Collections
- Milwaukee Road
- Poster
- Rarities

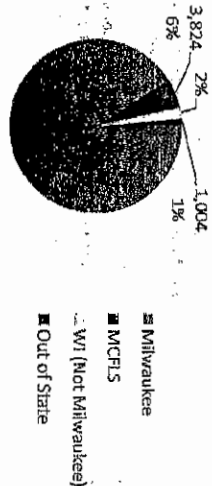
Ready Reference Transactions¹

Phone, Virtual, and Electronic

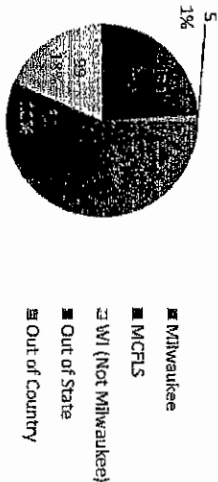


Reference Transactions¹

Excluding Ready Reference

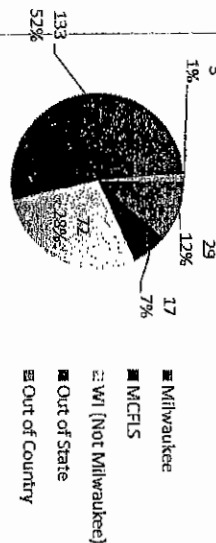


Access to Selected Special Collections



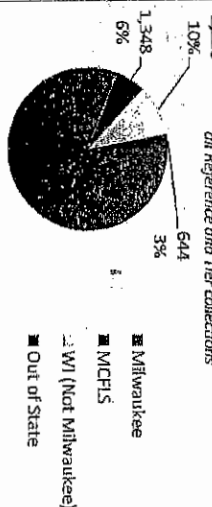
DITTO Requests

Orders for reproduction and document delivery



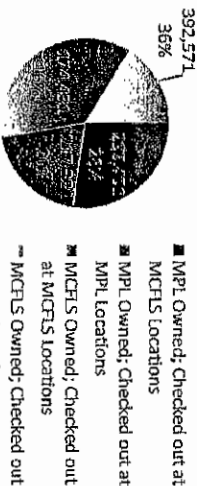
Retrievals¹

Circulating materials to fulfill phone requests and all reference and tier collections



Circulation

Materials circulating from non-owning locations (Does not include materials circulating from owning libraries within MPL or MCFLS)



¹ One week surveys conducted in April and November

WPLC Consortium Selection Guidelines 2018

General Consortium Selection Guidelines

- Selection and spending for the consortium should focus on bestsellers, preorders, holds, and Recommend to Library (RTL).
 - Use RTL as the basis for selection for titles that are not “known entities” or are older.
 - There is a required minimum of five recommendations for a title to be purchased.
- The purchase of one copy / one user (OC/OU) ebook titles are capped at 80 copies per title.
 - Selectors will spend out one half of the cap right away for titles that are known best sellers. Best sellers include authors and books noted in current affairs including recent award winners.
- Any capped ebook titles will be limited to a two-week circulation. The limit will be reverted when a title no longer has 100 active holds and the consortium holds ratio is less than 5.
- Metered titles do not have a cap for number of licenses purchased.
- Metered titles that do not have holds are not repurchased.
- Purchase simultaneous use titles when available and fit the collection development policy.
- Carts to be purchased need to be labeled consistently and identify genre/type and selector.

Lists of Titles That Will be Sent to Advantage for Purchase Consideration

- OC/OU titles that have hit the cap of 80 copies. These will be sent out monthly.

WPLC Consortium Selection Categories

Adult Best Sellers - New Titles and Preorders

Number of Selectors: Four selectors. Two selectors per month, alternating months.

Annual Budget: \$200,000

Suggested Monthly Budget: \$16,666

Schedule: Purchase once a month by the 10th.

Guidelines for Bestsellers:

- Purchase based on popular titles and authors.
- Purchase for both audio and ebook.
- Purchase 40 copies immediately (ebook only).
- Capped at 80 copies per title for One Copy/One User (ebook only).

Report or Cart: Create a new cart. The new cart should have the following label: “ABEST” for Adult Best Sellers, followed by the first three letters of the month, followed by the selector’s initials.

Example: ABEST MAR SG

Guidelines for Preorders:

- Purchase based on popular titles and authors.
- Purchase for both audio and ebook.

- Purchase only within one month of the release date. Do not purchase titles that will be published in 2019.
- Some pre-orders will be known best sellers. For those, purchase 40 copies immediately.

Report or Cart: Select using a running cart and separate out in an additional, new cart what should be purchased for that month. The new cart should have the following label: "APO" for Adult Pre-Orders, followed by the first three letters of the month, followed by the selector's initials.

Example: APO MAR SG

Children & Young Adult Best Sellers - New Titles and Preorders

Number of Selectors: Two selectors. Alternating months.

Annual Budget: \$16,000

Suggested Monthly Budget: \$1,333

Schedule: Purchase once a month by the 10th.

Guidelines for Bestsellers:

- Purchase based on popular titles and authors.
- Purchase for both audio and ebook.
- Purchase 40 copies immediately (ebook only).
- Capped at 80 copies per title for One Copy/One User (ebook only).

Report or Cart: Create a new cart. The new cart should have the following label: "CYABEST" for Children and YA Best Sellers, followed by the first three letters of the month, followed by the selector's initials. Example: CYABEST MAR SG

Guidelines for Preorders:

- Purchase based on popular titles and authors.
- Purchase for both audio and ebook.
- Some pre-orders will be known best sellers. For those, purchase 40 copies immediately.

Report or Cart: Purchase using a running cart and separate out in an additional, new cart what should be purchased for that month. The new cart should have the following label: "CYAPO" for Children and Young Adult Pre-orders, followed by the first three letters of the month, followed by the selector's initials. Example: CYAPO MAR SG

Adult Recommend to Library (RTL) Audio

Number of Selectors: Four selectors. Alternating every month.

Annual Budget: \$47,520

Suggested Monthly Budget: \$3,960

Schedule: Purchase Monthly. 1st Monday of the month.

Guidelines:

- Review cart created by OverDrive. Titles in the cart will have been recommended five times or more.
- Remove unwanted titles.
- Ensure titles to purchase are within the WPLC Selection Policy. Ex. textbooks and study aids should not be purchased.
- Rename cart with the following label: "ARTL AUDIO" followed by the first three letters of the month, followed by the selector's initials. Example: ARTL AUDIO MAR SG

Report or Cart: Review cart created by OverDrive titled, *Adult AUDIO RTL*.

Adult Recommend to Library (RTL) Ebook

Number of Selectors: Four selectors. Alternating every month.

Annual Budget: \$31,680

Suggested Monthly Budget: \$2,640

Schedule: Purchase Monthly. 1st Monday of the month.

Guidelines:

- Review cart created by OverDrive. Titles in the cart will have been recommended five times or more.
- Remove unwanted titles.
- Ensure titles to purchase are within the WPLC Selection Policy. Ex. textbooks and study aids should not be purchased.
- Rename cart with the following label: "ARTL EBOOK" followed by the first three letters of the month, followed by the selector's initials. Example: ARTL EBOOK MAR SG

Report or Cart: Review cart created by OverDrive titled, *Adult EBOOK RTL*.

Children and Young Adult Recommend to Library (RTL) Audio

Number of Selectors: Four selectors. Alternating every month.

Annual Budget: \$6480

Suggested Monthly Budget: \$540

Schedule: Purchase Monthly. 1st Monday of the month.

Guidelines:

- Review cart created by OverDrive. Titles in the cart will have been recommended five times or more.
- Remove unwanted titles.
- Ensure titles to purchase are within the WPLC Selection Policy. Ex. textbooks and study aids should not be purchased.
- Rename cart with the following label: "JYARTL AUDIO" followed by the first three letters of the month, followed by the selector's initials. Example: JYARTL AUDIO MAR SG

Report or Cart: Review cart created by OverDrive titled, *Juv/YA Audio RTL*, cart type is RTL Manager.

Children and Young Adult Recommend to Library (RTL) Ebook

Number of Selectors: Four selectors. Alternating every month.

Annual Budget: \$4320

Suggested Monthly Budget: \$360

Schedule: Purchase Monthly. 1st Monday of the month.

Guidelines:

- Review cart created by OverDrive. Titles in the cart will have been recommended five times or more.
- Remove unwanted titles.
- Ensure titles to purchase are within the WPLC Selection Policy. Ex. textbooks and study aids should not be purchased.
- Rename cart with the following label: "JYARTL EBOOK" followed by the first three letters of the month, followed by the selector's initials. Example: JYARTL EBOOK MAR SG

Report or Cart: Review cart created by OverDrive titled, *Juv/YA ebook RTL*, cart type is RTL Manager.

Adult Fiction Genres (Non-Best Sellers) - New Titles

Number of Selectors: Six selectors, one for each of the following genres:

- African-American Fiction
- Multicultural Fiction
- Mystery / Thriller
- Romance / Erotica
- Spanish Language
- Sci-Fi / Fantasy

Annual Budget: \$35,000

Suggested Monthly Budget: \$2,917 (Approx. \$486 per genre)

Schedule: Monitor and purchase as needed. This may be once a month or every other month.

Guidelines:

- Have carts completed by the 20th of the month.
- Purchase using the following criteria:
 - Contemporary significance, popular interest or permanent value.
 - Attention of critics and reviewers.
 - Prominence, authority, significance, and/or competence of author or creator.
 - Relation to existing collections, such as titles in a series.
- Titles that are missing from a series and are unavailable from publishers should be submitted to project managers [here](#).

Report or Cart: None. Create new cart, name with the following label: "AFIC" followed by the first three letters of the month, followed by the selector's initials. Example: AFIC MAR SG

Adult Non-Fiction Genres (Non-Best Sellers) - New Titles

Number of Selectors: Eight selectors, one for each of the following areas:

- Cooking (Ebook)
- Gardening (Ebook)
- Health & Wellness (Ebook & Audio)
- History & Biography (Ebook & Audio)
- Hobbies - Crafting (Ebook)
- Parenting (Ebook & Audio)
- Spanish Language (Ebook & Audio)
- Spirituality/Religion (Ebook & Audio)

Annual Budget: \$35,000

Suggested Monthly Budget: \$2917 (Approx. \$364 per genre)

Schedule: Monitor and purchase as needed. This may be once a month or every other month.

Guidelines:

- Have carts completed by the 20th of the month.
- Purchase using the following criteria:
 - Contemporary significance, popular interest or permanent value.
 - Attention of critics and reviewers.
 - Prominence, authority, significance, and/or competence of author or creator.

- Timeliness and accuracy of material including new editions of existing materials.
- Relation to existing collections, such as titles in a series.
- Statement of challenging, original, or alternative point of view.
- Authenticity of historical, regional, or social setting.

Report or Cart: None. Create new cart, name with the following label: "ANFIC" followed by the first three letters of the month, followed by the selector's initials. Example: ANFIC MAR SG

Children & Young Adult Fiction and Non-Fiction

Number of Selectors: Two selectors for the following areas:

- Multicultural Fiction and Non-fiction Interest
- Mystery/Thriller
- Sci-Fi / Fantasy
- Series
- Emerging Readers
- GLBT Fiction and Non-fiction Interest
- Spanish Language
- Graphic Novels

Annual Budget: \$16,000

Suggested Monthly Budget: \$1333 (Approx \$166 per genre)

Schedule: Monitor and purchase as needed

Guidelines:

- Have carts completed by the 20th of the month.
- Purchase using the following criteria:
 - Contemporary significance, popular interest or permanent value.
 - Attention of critics and reviewers.
 - Prominence, authority, significance, and/or competence of author or creator.
 - Timeliness and accuracy of material including new editions of existing materials.
 - Relation to existing collections, such as titles in a series.
 - Statement of challenging, original, or alternative point of view.
 - Authenticity of historical, regional, or social setting.

Report or Cart: None. Create new cart, name with the following label: "JYA" followed by the first three letters of the month, followed by the selector's initials. Example: JYA MAR SG

Simultaneous Use

Number of Selectors: Project Managers will review and purchase when available.

Annual Budget: \$10,000

Schedule: Project managers will monitor and purchase as simultaneous use collections become available.

Title Replenishment & Holds Management

Number of Selectors: NA - Automatic.

Annual Budget: \$456,252.31

Schedule: Holds managers will run and be purchased weekly.

Budget

Total Budget: \$915,752.31

Each selection category has an annual budget and a suggested monthly spend. Because of publisher release dates, some months may have higher spends than other months.

Budget Tracking

For each cart created, the total amount should be entered in the WPLC 2018 Selection Purchases Spreadsheet.

Purchasing Schedule Overview

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Key				1	2	3
	4	5	6	7	8	9
	CP Holds CP RTL			AP Holds	CP Best Sellers/ Preorders- by the 10th	10
11	12	13	14	15	16	17
	CP Holds AP RTL- anytime the rest of the month AP Best Sellers- anytime the rest of the month			AP Holds		
18	19	20	21	22	23	24
	CP Holds	CP Genre- by the 20th		AP Holds		
25	26	27	28	29	30	31
	CP Holds			AP Holds		

WPLC Advantage Selection Guidelines 2018

The WPLC selection policy focuses on bestsellers, preorders, holds, and Recommend to Library (RTL) requests. The consortium has created a list of guidelines for purchasing to help with the demand on the collection. Advantage accounts should focus on fulfilling local holds and local RTL requests.

WPLC Advantage Purchasing General Guidelines

- Advantage accounts will purchase copies to help fulfill their local holds.
- Advantage accounts will purchase local RTL requests as budgets allow.
- Advantage selectors will review any lists sent to Advantage accounts for purchase consideration:
 - One copy / one user (OC/OU) titles that have hit the cap of 80 copies. These will be sent out monthly, as needed.

WPLC Consortium Purchasing General Guidelines

To help in understanding the purchasing at the consortium level, the following are the guidelines that the selectors for the consortium use:

- Selection and spending for the consortium should focus on bestsellers, preorders, holds, and Recommend to Library (RTL).
 - Use RTL as the basis for selection for titles that are not “known entities” or are older.
 - There is a required minimum of five recommendations for a title to be purchased at the consortium level.
- The purchase of one copy / one user (OC/OU) ebook titles are capped at 80 copies per title.
 - Selectors will spend out one half of the cap right away for titles that are known best sellers. Best sellers include authors and books noted in current affairs including recent award winners.
- Any capped ebook titles will be limited to a two-week circulation. The limit will be reverted when a title no longer has 100 active holds and the consortium holds ratio is less than 5.
- Metered titles do not have a cap for number of licenses purchased.
- Metered titles that do not have holds are not repurchased.
- Purchase simultaneous use titles when available and fit the collection development policy.
- Carts to be purchased need to be labeled consistently and identify genre/type and selector.

Purchasing Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Key CP = Consortium Purchases AP = Advantage Purchases				1	2	3
4	5 CP Holds CP RTL	6	7	8 AP Holds	9 CP Best Sellers/ Preorders- by the 10th	10
11	12 CP Holds AP RTL- anytime the rest of the month AP Best Sellers- anytime the rest of the month	13	14	15 AP Holds	16	17
18	19 CP Holds	20 CP Genre- by the 20th	21	22 AP Holds	23	24
25	26 CP Holds	27	28	29 AP Holds	30	31

Holds

Schedule: Consortium selectors monitor and purchase as needed. Carts are run and purchased on a weekly basis. Advantage accounts running this list once a week should run the list on a Thursday or Friday to allow the shared collection to purchase first.

Report or Cart: Run *Current Waiting List* report for your System/Library in Marketplace to view high holds on titles. Titles can be added to a new cart to purchase. Instructions on running the *Current Waiting List* report [can be found here](#).

Recommend to Library (RTL)

Schedule: Consortium selectors purchase monthly. RTL carts for the consortium are ran on the first Monday of the month and are purchased by the end of that week every month. Advantage should purchase once a month or as needed after the first full week of the month.

Report or Cart: Run *Recommendations* report for your System/Library in Marketplace to view your patrons' recommendations. Titles can be added to a new cart to purchase. Instructions on running the *Recommendations* report [can be found here](#).

Additional Copies of Capped Titles (Best Sellers)

Schedule: Consortium selectors purchase best sellers by the 10th of each month. The consortium will purchase no more than 80 copies of one title. Advantage should purchase additional copies once a month, after the 15th of the month.

Report or Cart: Run *Current Waiting List* report for your System/Library in Marketplace to view high holds on titles or selector preference. Instructions on running the *Current Waiting List* report [can be found here](#).

Other Content of Local Interest

Schedule: Purchase as needed and as Advantage budget allows.

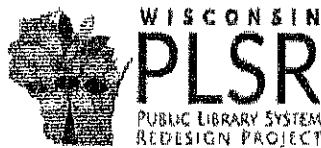
Report or Cart: None, content is purchased based on selector preference.

Advantage Plus

All WPLC Advantage accounts participate in the Advantage Plus program. The Advantage Plus feature allows Advantage accounts to share titles with the WPLC Consortium while maintaining wait-list priority for their users.

The following is the criteria for which Advantage titles will be shared with the WPLC Consortium:

- Titles will not be excluded based on their latest check-out date or on-sale date.
- Titles that are currently checked out will not be included.
- Titles with holds will not be included.
- All formats will be included.
- Metered access by checkout will not be included.
- Only titles added to the Advantage collection over 30 days ago will be included.
- Pre-order titles will not be included.
- The moving of eligible titles will be automatic on a monthly basis.



[Browse: Home » Workgroups » Workgroup Recommendation Reports](#)

WORKGROUP RECOMMENDATION REPORTS

Search this site...

Subscribe to PLSR Updates

Email Address

Subscribe

Over two years ago, the Public Library System Redesign process asked workgroups to answer the following the question in the course of their model development: what is the best way to maximize resources, improve services, and provide increased equitable access to services? This report is the culmination of over 120 workgroup meetings, countless hours of data collection, and endless amounts of careful and thoughtful consideration of that early question.

This was an enormous effort and as such, it produced an enormous report. It is recommended that the project manager report is read prior to any of the workgroup reports. It offers background, context and an explanation of what the reports contain and what readers will not find, and why. The workgroup reports are standalone otherwise.

[Full Workgroup Recommendation Report](#)

[Project Manager Report](#)

[Chapter 43 Workgroup Report](#)

[Collections Workgroup Report](#)

[Continuing Education and Consulting Workgroup Report](#)

[Delivery Workgroup Report](#)

[ILL/ILS Workgroup Report](#)

[Resource Libraries Workgroup Report](#)

*PLSR Workgroup Reports
Attachment C (04/19/18)
Page 1 of 2*

Technology Workgroup Report

Resources Consulted

April 2-23 workgroup report comment period.

After reading through the reports, you can share your feedback at the link below. You will be able to submit by workgroup and offer feedback by section of the report. You are not required to comment on all sections. You will need to submit a separate survey for each workgroup.

Workgroup Report Recommendation Feedback Survey

The comment period is intended to provide information to the Steering Committee and Core Recommendation Collaborators. Comments will not be reviewed by the workgroups, workgroup reports will not be altered, and those who comment will not receive a response to their comments. Once the comment period closes, each and every comment will be reviewed by the Steering Committee as they begin their work, along with the Core Recommendation Collaborators and Summit Participants, to develop final recommendation report. This report will culminate a multi-year project to make service recommendations to maximize the investment in public libraries and library systems and to ensure service equity to Wisconsin residents.

RBDigital Magazines
2017 Current Title List and Circulation Information

POPULARITY/Ranking	MAGAZINE NAME	QUANTITY	RB Annual Sub New (USD)	TOTAL	CIRCULATIONS 5/1/2017-4/8/2018	COST PER CIRC 5/1/2017-4/8/2018
Most Popular	The Economist	2	\$569.97	\$1,139.94	1435	\$0.79
Most Popular	The New Yorker	1	\$299.95	\$299.95	1058	\$0.28
New/Featured	Us Weekly	1	\$349.95	\$349.95	1008	\$0.35
Most Popular	OK! Magazine	1	\$104.97	\$104.97	871	\$0.12
Most Popular	Newsweek	1	\$74.97	\$74.97	855	\$0.09
New/Featured	Woman's World	1	\$247.92	\$247.92	836	\$0.30
New/Featured	In Touch Weekly	1	\$309.92	\$309.92	758	\$0.41
Most Popular	National Geographic Interactive	1	\$119.94	\$119.94	680	\$0.18
Most Popular	Good Housekeeping	1	\$99.95	\$99.95	615	\$0.16
Most Popular	Martha Stewart Living	1	\$59.97	\$59.97	542	\$0.11
Most Popular	O, The Oprah Magazine	1	\$99.95	\$99.95	533	\$0.19
Most Popular	National Enquirer	1	\$163.80	\$163.80	522	\$0.31
New/Featured	Rolling Stone	1	\$149.95	\$149.95	510	\$0.29
Most Popular	Prevention	1	\$75.00	\$75.00	509	\$0.15
111	The Week Magazine	1	\$149.97	\$149.97	504	\$0.30
Most Popular	Star Magazine	1	\$104.52	\$104.52	504	\$0.21
Most Popular	Kiplinger's Personal Finance	1	\$36.00	\$36.00	500	\$0.07
Most Popular	Better Homes and Gardens	1	\$74.95	\$74.95	478	\$0.16
Most Popular	Maxim	1	\$44.91	\$44.91	473	\$0.09
Most Popular	New Scientist	1	\$254.97	\$254.97	470	\$0.54
Most Popular	Food Network Magazine	1	\$99.95	\$99.95	459	\$0.22
Most Popular	HGTV Magazine	1	\$99.95	\$99.95	458	\$0.22
Most Popular	Family Circle	1	\$74.95	\$74.95	457	\$0.16
Most Popular	AppleMagazine	1	\$209.94	\$209.94	432	\$0.49
Most Popular	Cosmopolitan	1	\$149.95	\$149.95	431	\$0.35
Most Popular	Women's Health	1	\$75.00	\$75.00	401	\$0.19
Most Popular	Clean Eating	1	\$74.97	\$74.97	396	\$0.19
112	FamilyFun	1	\$39.95	\$39.95	391	\$0.10
Most Popular	Men's Health	1	\$90.00	\$90.00	387	\$0.23
Most Popular	Redbook	1	\$99.95	\$99.95	373	\$0.27
Most Popular	Woman's Day	1	\$69.95	\$69.95	364	\$0.19
Most Popular	Reader's Digest	1	\$45.00	\$45.00	362	\$0.12
123	Midwest Living	1	\$49.95	\$49.95	360	\$0.14
Most Popular	Cook's Illustrated	1	\$59.97	\$59.97	353	\$0.17
123	TV Guide Magazine	1	\$45.00	\$45.00	344	\$0.13
Most Popular	Cook's Country	1	\$59.97	\$59.97	334	\$0.18
Most Popular	Popular Mechanics	1	\$99.95	\$99.95	327	\$0.31
Most Popular	Popular Science	1	\$74.95	\$74.95	325	\$0.23
Most Popular	The Atlantic	1	\$65.97	\$65.97	317	\$0.21
Most Popular	Shape	1	\$53.91	\$53.91	315	\$0.17
Most Popular	WIRED	1	\$159.92	\$159.92	311	\$0.51
Most Popular	PCWorld	1	\$59.91	\$59.91	305	\$0.20
Most Popular	Bon Appetit	1	\$159.92	\$159.92	304	\$0.53
New/Featured	PEOPLE Bookazines	1	\$120.00	\$120.00	295	\$0.41
Most Popular	Macworld	1	\$65.91	\$65.91	294	\$0.22
Most Popular	Yoga Journal	1	\$59.97	\$59.97	291	\$0.21
Most Popular	PC Magazine	1	\$59.97	\$59.97	290	\$0.21
Most Popular	Smithsonian Magazine	1	\$59.97	\$59.97	288	\$0.21
Most Popular	House Beautiful	1	\$99.95	\$99.95	285	\$0.35
Most Popular	Discover	1	\$59.97	\$59.97	278	\$0.22
Most Popular	Glamour	1	\$159.92	\$159.92	274	\$0.58
Most Popular	EatingWell	1	\$49.95	\$49.95	272	\$0.18
Most Popular	Country Living	1	\$99.95	\$99.95	271	\$0.37
Most Popular	National Geographic Traveler Interactive	1	\$95.94	\$95.94	269	\$0.36
Most Popular	Outside	1	\$72.00	\$72.00	267	\$0.27
Most Popular	Vanity Fair	1	\$159.92	\$159.92	261	\$0.61
Most Popular	Weight Watchers	1	\$35.97	\$35.97	249	\$0.14
Most Popular	Do It Yourself	1	\$79.95	\$79.95	243	\$0.33
108	Soap Opera Digest	1	\$30.00	\$30.00	235	\$0.13
128	Games	1	\$60.00	\$60.00	234	\$0.26
Most Popular	Bicycling	1	\$60.00	\$60.00	230	\$0.26
Most Popular	iPhone Life	1	\$38.91	\$38.91	230	\$0.17
Most Popular	Rachael Ray Every Day	1	\$74.95	\$74.95	228	\$0.33
839	Wisconsin Magazine of History	1	\$135.00	\$135.00	226	\$0.60
Most Popular	Runner's World	1	\$75.00	\$75.00	225	\$0.33
Most Popular	Car and Driver	1	\$99.95	\$99.95	223	\$0.45
Most Popular	GQ	1	\$159.92	\$159.92	218	\$0.73
Most Popular	ESPN The Magazine	1	\$89.95	\$89.95	217	\$0.41
Most Popular	Astronomy	1	\$128.97	\$128.97	213	\$0.61
Most Popular	Backpacker	1	\$44.85	\$44.85	209	\$0.21
Most Popular	Allrecipes	1	\$59.95	\$59.95	201	\$0.30
Most Popular	Esquire	1	\$99.95	\$99.95	200	\$0.50
151	Chicago Magazine	1	\$29.97	\$29.97	197	\$0.15
115	Fast Company	1	\$64.95	\$64.95	189	\$0.34
Most Popular	Motor Trend	1	\$44.95	\$44.95	186	\$0.24
Most Popular	Taste of Home	1	\$30.00	\$30.00	186	\$0.16
Most Popular	Condé Nast Traveler	1	\$159.92	\$159.92	182	\$0.88
Most Popular	Dwell	1	\$59.97	\$59.97	176	\$0.34
162	Woodworker's Journal	1	\$35.85	\$35.85	176	\$0.20
Most Popular	Men's Fitness	1	\$45.00	\$45.00	175	\$0.26
108	WOOD Magazine	1	\$139.95	\$139.95	170	\$0.82
Most Popular	New York Review of Books	1	\$177.00	\$177.00	167	\$1.06
Most Popular	Vogue	1	\$159.92	\$159.92	161	\$0.99
Most Popular	MOTHER EARTH NEWS	1	\$38.85	\$38.85	159	\$0.24
Most Popular	Saveur	1	\$99.95	\$99.95	158	\$0.63

Most Popular	Marie Claire	1	\$99.95	\$99.95	155	\$0.64
Most Popular	Architectural Digest	1	\$239.92	\$239.92	154	\$1.56
Most Popular	Allure	1	\$159.92	\$159.92	150	\$1.07
107	Traditional Home	1	\$74.95	\$74.95	140	\$0.54
102	Reason	1	\$41.25	\$41.25	140	\$0.29
114	Cloth Paper Scissors	1	\$72.00	\$72.00	137	\$0.53
109	Billboard Magazine	1	\$297.00	\$297.00	134	\$2.22
Most Popular	Elle	1	\$149.95	\$149.95	130	\$1.15
Most Popular	ELLE DECOR	1	\$99.95	\$99.95	125	\$0.80
Most Popular	Taste of Home Holiday	1	\$36.00	\$36.00	123	\$0.29
103	Road & Track	1	\$99.95	\$99.95	122	\$0.82
Most Popular	Mother Jones	1	\$36.00	\$36.00	117	\$0.31
110	Field & Stream	1	\$59.95	\$59.95	112	\$0.54
113	Digital Photo	1	\$36.00	\$36.00	107	\$0.34
118	Inc. Magazine	1	\$64.95	\$64.95	106	\$0.61
113	American Craft	1	\$59.97	\$59.97	98	\$0.61
Most Popular	Harper's Bazaar	1	\$99.95	\$99.95	97	\$1.03
117	Diabetic Living	1	\$79.95	\$79.95	96	\$0.83
Most Popular	Family Handyman	1	\$44.97	\$44.97	95	\$0.47
120	Inked	1	\$44.85	\$44.85	95	\$0.47
102	Outdoor Life	1	\$59.95	\$59.95	94	\$0.64
108	Interweave Knits	1	\$63.00	\$63.00	93	\$0.68
Most Popular	Vegetarian Today	1	\$59.97	\$59.97	90	\$0.67
116	Parents	1	\$49.95	\$49.95	88	\$0.57
117	Highlights for Children	1	\$143.52	\$143.52	74	\$1.94
103	Utne Reader	1	\$108.00	\$108.00	68	\$1.59
104	The Beer Connoisseur Magazine	1	\$45.00	\$45.00	62	\$0.73
130	Spirituality & Health Magazine	1	\$29.85	\$29.85	60	\$0.50
170	The Advocate	1	\$44.85	\$44.85	56	\$0.80
119	Seventeen	1	\$74.95	\$74.95	55	\$1.36
102	Bicycle Times	1	\$50.85	\$50.85	53	\$0.96
170	ARKnews	1	\$48.00	\$48.00	47	\$1.02
113	Teen Vogue	1	\$79.92	\$79.92	45	\$1.78
113	Vanidades USA	1	\$33.00	\$33.00	30	\$1.10
TOTAL				\$12,291.74	35013	\$0.35

RBDigital Magazines
2018 New Arrivals
Recurring Issues

POPULARITY/Ranking	MAGAZINE NAME	RB Annual Sub New (USD)
NEW	Bike Australia	\$71.28
NEW	BOGA- Novias Magazine	\$26.07
NEW	Chats d'Amour	\$46.34
NEW	Classy	\$21.95
NEW	Coach Pour Elles	\$55.62
NEW	D'SCENE	\$29.70
NEW	Enceinte et Accoucher	\$58.71
NEW	Fantasia	\$46.34
NEW	FASHION FOCUS T-SHIRTS	\$106.21
NEW	Flash Santé	\$33.96
NEW	Geek Parenting	\$62.85
NEW	Maxim Africa	\$78.58
NEW	Men's Health Best Fashion	\$26.45
NEW	MIT Sloan Management Review	\$179.97
NEW	Muscle & Fitness France	\$111.26
NEW	Muscle & Fitness Hers	\$43.44
NEW	Nadia	\$51.93
NEW	New Idea	\$64.80
NEW	New Zealand Guns & Hunting Magazine	\$45.72
NEW	Nexus Magacín	\$68.37
NEW	Prevention Magazine Australia	\$64.80
NEW	Secrets de Cuisine	\$33.96
NEW	SHOWDETAILS ACCESSORIES	\$240.00
NEW	SHOWDETAILS MEN	\$240.00
NEW	SHOWDETAILS MILANO FRONT/BACK	\$240.00
NEW	SHOWDETAILS MILANO+NEW YORK	\$240.00
NEW	SHOWDETAILS PARIS+LONDON	\$240.00
NEW	SOLO AUTO4X4	\$22.60
NEW	SOLO CAMIÓN	\$33.90
NEW	SOLO SCOOTER	\$22.60
NEW	Super Cars	\$30.62
NEW	taste.com.au Cookbooks	\$64.80
NEW	The Eye Creative	\$64.17
NEW	Top Santé Hors-Série	\$18.50
NEW	WHO	\$151.23
NEW	Women's Health Australia	\$64.80
New/Featured	Closer	\$282.67
New/Featured	Cooking Light Bookazines	\$120.00
New/Featured	Life & Style Weekly	\$309.92
New/Featured	LIFE Bookazines	\$120.00
New/Featured	Men's Journal	\$99.95
New/Featured	Southern Living Bookazines	\$120.00

New/Featured	TIME Bookazines	\$120.00
New/Featured	TIME/LIFE Bookazines	\$120.00

RBDigital Magazines

2018 New Arrivals

One-offs

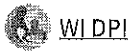
POPULARITY/Ranking	MAGAZINE NAME	RB Annual Sub New (USD)
NEW	Weight Self-Management	\$26.97
NEW	Forks Over Knives	\$49.95
NEW	Science et Vie Questions Reponses hors serie	\$15.44
NEW	Yummy Make-Ahead Meals	\$8.97
NEW	Yummy Pinoy Regional Favorites	\$8.97
NEW	Joost van der Westhuizen bylaag	\$3.27
NEW	Joost van der Westhuizen supplement	\$3.27
NEW	DRUM Best Diets	\$6.54
NEW	Sarie Diabetes	\$10.70
NEW	The Vegan Life	\$10.70
NEW	Men's Health Complete Guide to arms & abs	\$12.01
NEW	YOU Did You Know?	\$12.01
NEW	Huisgenoot Het jy Geweet?	\$12.01
NEW	Runner's World Women's Guide to Running	\$12.01
NEW	Guitarist Presents: Blues	\$12.32
NEW	Guitarist Presents Acoustic: Winter	\$12.32
NEW	Astronomy The Complete Manual	\$15.39
NEW	SNES The Complete Manual	\$15.39
NEW	Nintendo Archives	\$21.57
NEW	Musican's Handbook: Bass	\$21.57
NEW	Musician's Handbook: Drums	\$21.57
NEW	Musician's Handbook: Guitar	\$21.57
NEW	iPhone 7 Tips, Tricks & Apps	\$21.57
NEW	The Quilting Book	\$21.57
NEW	How It Works World Of Tomorrow	\$21.57
NEW	Embroidery For Beginners	\$21.57
NEW	All About History 1066 & The Battle Of Hastings	\$21.57
NEW	Guitarist Presents: Historic Hardware	\$21.57
NEW	History Of War Book Of The British Civil Wars	\$21.57
NEW	Your Handmade Wedding	\$21.57
NEW	Quilting Step By Step	\$26.97
NEW	The Handmade Interiors Book	\$21.57
NEW	World Histories	\$35.94
NEW	World Histories 2	\$35.94
NEW	Crochet Stitch Collection	\$41.06
NEW	Project Calm	\$41.06
NEW	Mollie Makes Creativity	\$43.09
NEW	The Big Comic Relief Crafternoon	\$46.18
NEW	Ultimate Cross Stitch Flowers	\$46.18

NEW	The Theory of (nearly) Everything	\$51.35
NEW	The Queen	\$51.35
NEW	The Secrets of Natural Remedies	\$51.35
NEW	The Story of the Victorians	\$51.35
NEW	The Ultimate Guide to Space Exploration	\$51.35
NEW	Rogue One Souvenir Magazine	\$39.96
NEW	Star Wars Insider Special Edition 2017	\$59.96

RBDigital Magazines

Patron Requests

POPULARITY/Ranking	MAGAZINE NAME	RB Annual Sub New (USD)
484	Country Woman	\$30.00
16	Country Living	\$119.94
308	Living The Country Life	39.75



Wisconsin Public Library Standards

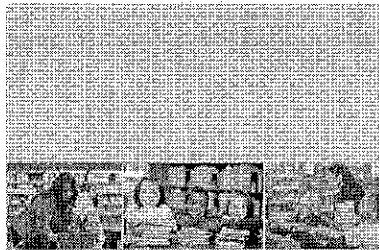
Sixth edition: March 2018 © Wisconsin Department of Public Instruction

The Wisconsin Public Library Standards program is a self-evaluation tool. The purpose of this voluntary program for Wisconsin public libraries and librarians is to encourage the ongoing development of quality library service in the state by providing public libraries with a tool to identify strengths, recognize areas for improvement, and assist libraries in gaining community support.

The 2018 edition of the Wisconsin Public Library Standards revises and updates the work of the many people who developed earlier editions of the Standards. In a process that took over two years, teams made up of a total of more than 32 library professionals, representing libraries and library systems across the state, came together to create this document. Much deliberation took place about the terminology used in this document. Every attempt was made to use the most appropriate and consistent expressions available at the date of release.

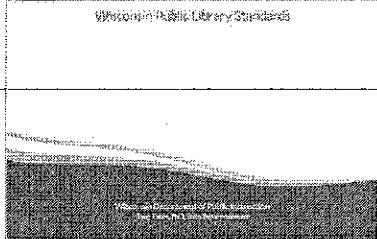
The Wisconsin Department of Public Instruction's Public Library Development Team is prepared to assist public libraries in using this manual to its fullest potential and can answer any questions regarding the new standards.

Wisconsin Public Library Standards, Sixth Edition, ©2018



[PDF Version Sixth Edition Wisconsin Public Library Standards](#)

[Word Version Sixth Edition Wisconsin Public Library Standards](#)



For questions about this information, contact [Shannon Schultz](mailto:Shannon.Schultz@dpi.wi.gov)
(<https://dpi.wi.gov/user/7825/contact>) (608) 266-7270

BlueJeans

BlueJeans Meetings with Dolby Voice

A Simple and Immersive One-Touch
Video Meeting Experience

BlueJeans Meetings enables easy to use, enterprise-grade video calls – all powered by Dolby Voice® high definition audio. With collaboration tools and integrated workflow solutions, meeting organizers and attendees can easily communicate as if they were meeting in person.



Easily connect and manage your meetings from anywhere, using any device

Start your BlueJeans Meetings with one-touch from any of your favorite devices - iOS, Android, Mac, Windows. Whether you are in the office or on the go, you can instantly host or join meetings seamlessly.



Increase collaboration and productivity in the workplace

Enjoy universally compatible workflow applications you're already using, including integrations with Google, Outlook, and Slack. Simply engage participants and personalize presentations with screen sharing, remote desktop control, whiteboarding and public chat. Record video meetings and repurpose them for the convenience of additional on-demand viewers.



A virtual meeting that feels as natural as meeting in person

Experience an HD quality video meeting that makes you feel like you're in the same room, even if you're connecting from thousands of miles away. Interact naturally and avoid background noise with crystal clear audio powered by Dolby Voice. BlueJeans Meetings helps you reduce travel expenses while staying connected with colleagues, partners, and clients in a real-time virtual workspace.





KEY FEATURES



One-Click Scheduling

With a single click, you can add a video call to any Google or Outlook calendar invite without entering pin codes, conference IDs, or passwords.



Meet on Any Device

Join or run meetings on-the-go wherever you are on whatever device works best. There's no travel time or costs so you can be more efficient and keep your projects on budget.



HD Video & Content Sharing

Easily and intuitively share video and content in real-time with peers and coworkers in HD 1080p video quality.



Cloud Recording and Streaming

Record your BlueJeans meetings (including video, audio, and shared content), and easily distribute recorded video calls that can be replayed at the viewer's convenience.



User-Friendly Integrations

Improve workflow productivity by bringing video communications to familiar applications like Workplace, Skype for Business, Slack and more.



Command Center Analytics

Visualize real-time and historical in-meeting activity data and provide helpdesk personnel, IT staff, and senior leadership the service intelligence they need to measure ROI, identify and solve problems, and make informed decisions.



Meeting Assist

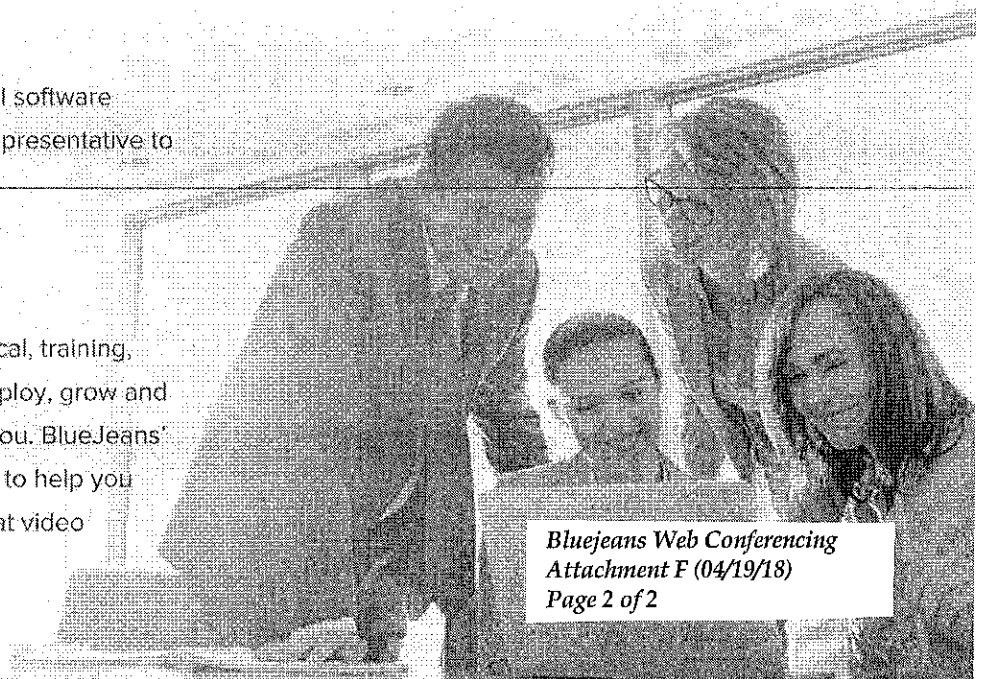
Take advantage of expert assistance from a BlueJeans certified support representative. Ensure your important video conferencing meetings happen without a hitch.

How to Buy

BlueJeans Meetings is sold as an annual software license. Contact a BlueJeans account representative to learn more.

Service & Support

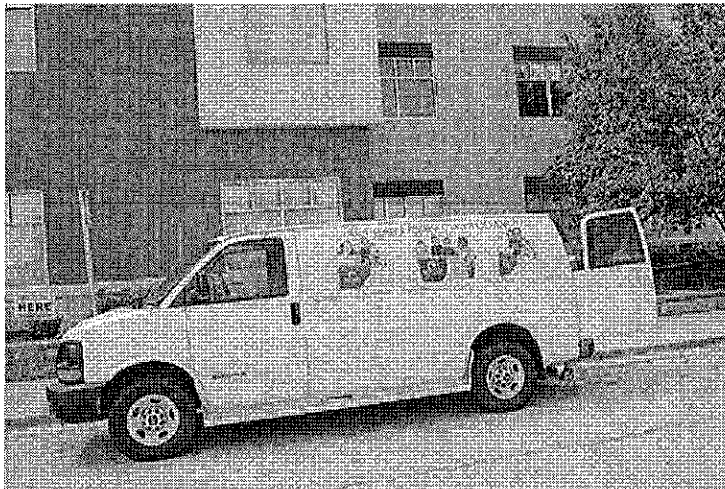
BlueJeans offers comprehensive technical, training, and deployment services so you can deploy, grow and manage in the way that works best for you. BlueJeans' multiple tiers of service are all designed to help you successfully and seamlessly deliver great video meetings within your enterprise.



*Bluejeans Web Conferencing
Attachment F (04/19/18)
Page 2 of 2*



EDUCATION AND OUTREACH SERVICES



814 W. Wisconsin Ave., Milwaukee, WI 53233 (414) 286-3076
Monday - Friday, 8:30 a.m.-5 p.m.

January-July 2018 Van Services Schedule

Wednesdays

Three Oaks Circle

6200 W. Waterford Ct. 53220
11 a.m.-12 noon

January 3
January 24
February 14

Wilson Commons

1400 W. Sonata 53221
1:15-2:15 p.m. (The Chopin)

March 7
March 28
April 18
May 9

Wilson Commons

1400 W. Sonata 53221
2:15-3 p.m. (The Polonaise)

May 30
June 20

Lakeside Enrichment Center

1410 N. Prospect Ave. 53202
9:15-10:15 a.m.

January 10
January 31
February 21

Cambridge Apartments

1831 N. Cambridge Ave. 53202
11 a.m.-12 noon

March 14
April 4
April 25
May 16

Arlington Court

1633 N. Arlington Pl. 53202
1:15 - 2:15 p.m.

June 6
June 27

Riverview

1300 E. Kane Pl. 53202
9:30-10:30 a.m.

January 17
February 7
February 28

Convent Hill

455 E. Ogden Ave. 53202
11 a.m. - 12 noon

March 21
April 11
May 2
May 23
June 13

College Court

3334 W. Highland Blvd. 53208
1:15 - 2:15 p.m.

Thursdays

Locust Court

1350 E. Locust St. 53212
9:30-10:30 a.m.

January 4
January 25
February 15

Holton Terrace

2825 N. Holton St. 53212
11 a.m.-12 noon

March 8
March 29
April 19
May 10
May 31
June 21

Merrill Park

222 N. 33rd St.
1:15-2:15 p.m.

Alexian Village

9301 N. 76th St.
9-10 a.m.

Ridgewood

7450 W. Glenbrook Rd. 53223
10:30 a.m.-11 a.m.

January 11
February 1
February 22

Meeting House

10901 W. Donna Dr. 53224
11:30 a.m.-12 noon

March 15
April 5
April 26
May 17
June 7

Westridge

7901 W. Glenbrook Rd. 53223
1:15-2:15 p.m.

Cherry Court

1525 N. 24th St. 53205
11 a.m.-12 noon

January 18
February 8
March 1
March 22

Becher Terrace

1800 W. Becher St. 53215
1:15-2:15 p.m.

April 12
May 3
May 24
June 14