

Notice

Milwaukee County
Federated Library System
Library Directors Advisory Council

Regular Meeting
Thursday, March 2nd, 2023
10:00 AM – 12:00 PM

This meeting will be held:

Online at
Meeting URL: [CLICK HERE](#)
Meeting ID: 878 7080 9068
Passcode: Djbm8LW8
Telephone Passcode: 47632933

Agenda

The LDAC reserves the right to take action on any of the items listed below.

1. Call to order
2. Additional agenda items/adoption of agenda
3. Approval of minutes for the February 2nd, 2023 LDAC meeting

Action

Action

[Attachment A](#)

Topics Requiring Action or Discussion.

4. Discussion regarding patron blocks for access to hoopla and OverDrive resources. The current fine threshold is set to \$100 for both resources.
[Attachment B](#)
5. Formation of a workgroup to review the makeup and purpose of existing subcommittees to reflect current needs.
6. Discussion regarding the non-profit status of the MCFLS merch store and if/how proceeds could be directed back to members.

Technology

7. Timeline and communication to staff and patrons regarding the new PICKUP LOC field.
[Attachment C](#)

Informational.

8. All of Us Medical Research project. Grant opportunity available for infrastructure for support of the project.
[Attachment D](#)
9. Reminder to complete the SRLAAW compensation study by March 17th.
10. 2022 annual report update.
11. Workforce Development
 - a. Possible presentation and refresher on Job Center workforce initiatives and working with member libraries.
 - b. Possible Employ Milwaukee collaborations.
[Attachment E](#)

Additional Business

Member Library Updates

Sub-committee agendas and minutes

Circulation Services—Agenda and minutes available at <https://mcfls.libguides.com/circulation/meetings>

Youth Services—Agenda and minutes available at <https://mcfls.libguides.com/youth/meetings>

Young Adult Services—Agenda and minutes available at <https://mcfls.libguides.com/youth/yameetings>

Adult and Reference Services—Agenda and minutes available at <https://mcfls.libguides.com/adult/meetings>

Next Meeting

Scheduled for Thursday, April 6, 2023 at 10 am via Zoom

Adjournment

Milwaukee County Federated Library System
Library Directors Advisory Council
Regular Monthly Meeting held Thursday, February 2nd, 2023
10:00am –12:00pm
Zoom Meeting Software

Present: Amy Krahm, Chair and St. Francis Public Library
Jill Lininger, Oak Creek Public Library
Nyama Reed, Whitefish Bay Public Library
Pete Loeffel, Wauwatosa Public Library
Brian Van Klooster, Greendale Public Library
Tony Frausto, Milwaukee Public Library
Stephanie Lewin-Lane, Hales Corners Public Library
Karli Pederson, Milwaukee Public Library
Tristan Marshall, South Milwaukee Public Library
Sheila O'Brien, Greenfield Public Library
Rhonda Gould, North Shore Library
Jennifer Loeffel, Franklin Public Library
Jennifer Gerber, Shorewood Public Library
Michael Koszalka, West Allis Public Library

Excused: Jenny Davies, Oak Creek Public Library
Rebecca Roepke, Cudahy Family Library
Dana Andersen-Kopczyk, Brown Deer Public Library

MCFLS Staff: Steve Heser, Director
Brittney Hornung, Business Manager
Jen Schmidt, Library Systems Administrator

Guest: Mary Carian, Milwaukee County Jail Library
Hermoine Bell-Henderson, Milwaukee Public Library WCP
Tammy Mays, Milwaukee Public Library WCP
Madison Wisialowski, Brown Deer Library

Call to Order.

Chair Marshall called the regularly scheduled monthly meeting of the Milwaukee County Federated Library System Board of Trustees Library Directors Advisory Council to order at 10:04 a.m.

Additional Agenda Items/Adoption of Agenda.

Director Heser added a DPI update and Stephanie Lewin-Lane added an update on the Botanical Garden passes to the agenda. Nyama Reed motioned and Stephanie Lewin-Lane seconded the motion to adopt the additional agenda items and approve the agenda as presented. Unanimously approved.

Approval of Minutes for the January 5th, 2023 LDAC Meeting. Chair Marshall referred to the minutes of the January 5th, 2023 meeting shown as Attachment A of the agenda packet. Karli Peterson motioned and Brian Van Klooster seconded the motion to approve the minutes as presented. Unanimously approved.

GUEST PRESENTATION

Mary Carian from the Milwaukee County Jail Library will join us to talk about collaborating with member libraries on donations of materials.

Chair Marshall introduced Mary Carian of the Milwaukee County Jail Library. Mary was thankful for the already donated items to the library on site at the jail. Mary discussed the workings of the jail library and how they are utilized by the inmates. The most popular items they are looking for are any magazines, urban fiction genre, westerns, science fiction, or thriller/action novels. Books must be paperback and any magazines that are already staple-free are preferred. Donations can be picked up directly by Mary at individual libraries or potentially sent to the MCFLS office via delivery. Director Hesel will be discussing with Action Logistics to see what would work best with sending through delivery and report back. Brian Van Klooster questioned if there is a possibility to donate a subscription of magazines delivered directly to the jail library. This has been tried in the past and found that the magazines never make it to the jail library and are lost in transit. Pete Loeffel asked about monetary donations for purchasing new materials for the jail library. Mary suggested that libraries use the donated money to purchase items to then be donated. For any donations please contact Mary at marycarian13@gmail.com.

TOPICS REQUIRING ACTION OR DISCUSSION

Possible Marcus Cinema/United Way collaboration with member libraries

Chair Marshall introduced Madi Wisialowski of the Brown Deer Library to discuss raising awareness about period poverty and gain donations for those in need. United Way will be picking up the donations and providing all of the marketing for the libraries so there is no extra work on the library end. Marcus Cinema will be marketing this event at the cinema during the release of "Are You There God? It's Me, Margaret" and are asking libraries to volunteer to be drop off locations for the donations. Madi will send all of the materials with extra details about the event. The movie will be released April 28th so the drive will take place from April 7th to May 11th. Karli Peterson asked to provide the places United Way will be distributing donated products. Please reach out to Madi with any questions at Madison.wisialowski@mcfls.org or by phone, 414-371-2973.

Proposal to remove the MBLOCK code as a factor in preventing access to hoopla.

Jen Schmidt referred to Attachment C of the Agenda Packet and discussed the proposal to remove the MBLOCK restriction set for Hoopla because it is preventing access to many student accounts. Nyama Reed asked who would be affected financially if the MBLOCKS would be removed as it controls certain aspects of fines. Discussion ensued.

Chair Marshall motioned to remove the MBLOCK from Hoopla, Nyama Reed seconded. Amy Krahn asked that this be brought up to Circ Services as well and the \$100 threshold be brought back to LDAC for further discussion. Unanimously passed.

SRLAAW Compensation Study will be live February 1st

Director Hesel referred to the SRLAAW Compensation Study shown as Attachment D of the Agenda Packets and asked if each library had received the link for the Public Library Staff Compensation survey. Nyama Reed advised that the survey wasn't completely clear on FTE and PTE employees and no save button so it was slightly confusing. Director Hesel directed to a how-to video with helpful tips on

completing the survey. This survey needs to be completed by March 17th so data can be used as soon as possible. More information on some of the issues brought up will be addressed after follow up with DPI.

Proposal to move forward and recommend to the MCFLS Board the use of SQL reporting for reciprocal borrowing calculations.

Director Heser referenced a file of data showing December 22 and January 23 reports comparing SQL and Owning Home reports. The left hand side shows SQL numbers and the right hand side shows Owning/Home report numbers for both the total and net calculations. To make comparisons easier, a column showing percentages was added to show how close these tables are. The percentages are what are used to apply toward reciprocal borrowing funding for distribution to net lenders.

Soft rollout would happen March 1st to allow patrons to change their pickup location and residence field. This report is in the LDAC share-point folder if anyone would like to review it. Nyama Reed motioned to approve moving forward with the new SQL report and recommending this to Legislative and System Services committee, then to the Board; Brian Van Klooster seconded. Unanimously passed.

TECHNOLOGY

The Economist will no longer be available on OverDrive Magazines due to publisher restrictions.

Karli Peterson brought up the worry of switching from physical to digital and now are being restricted. Interest was brought up if we are looking at exploring different options in subscriptions or supplementing for the loss of The Economist. Director Heser will reach out to Bridges to see what their opinion is on Flipster as a vendor for magazines.

System-wide interest in a Creative Bug subscription

Director Heser deferred to Jennifer Loeffel of Franklin Library to discuss interest in Creative Bug subscription. A patron showed interest so it is being brought to attention of LDAC. Greendale did not have much participation when they used Creative bug and would not be interested. Nyama Reed brought up that they were quoted \$1000 for creative bug and didn't see the return for that price. Group consensus is not looking to move forward together for this subscription and will stay an individual library preference.

INFORMATIONAL

Library Legislative Day is February 7th.

Director Heser gave a reminder of the upcoming Library Legislative Day. There is a shuttle going out in the morning and there is still space if anyone else is still interested in going. Director Heser and Pete Loeffel discussed the general agenda for the day and what will transpire. There is an information session before legislative discussions occur so that everyone is prepared.

2022 annual report update. Annual reports are due to the system by Wednesday, March 1st, 2023

Director Heser gave a reminder that the annual report is due by March 1st and congratulated Amy Krahn on being the first to submit the report. Jill Lininger brought up that they do not have all of their numbers for the annual report until mid-March so the deadline is hard to meet. Director Heser suggested putting in the estimated numbers of items they may not have yet and work with DPI on those numbers when the exact numbers come out. Director Heser will relay all concerns to DPI on behalf of the system.

Worker Connection and Job Center update.

Chair Marshall introduced Dr. Tammy Mays and Hermoine Bell-Henderson to discuss the workforce development program at MPL. They work with the public on getting help writing resumes, hunting for jobs and interviewing. Worker Connection is looking into expanding to collaborate with other libraries if there is interest. They are a resource that are set up at a table for two hours to assist patrons with any employment needs and information. Brian Van Klooster brought up what a great job they are doing in Greendale and how the school district has also taken an interest in the program to assist graduating seniors. Please contact Director Heser if there is interest in getting in contact with Worker Connection.

ADDITIONAL AGENDA ITEMS

Botanical Garden passes

Stephanie Lewin-Lane found the original agreement documentation used to make the passes happen and forwarded this on to the contact to see if there is a similar deal.

DPI UPDATE

Director Heser referenced the Senate Bill 10 that is making its way through the state legislature. The bill focusses on harmful materials in public libraries and public schools through digital and physical materials. WLA is working with legislators on wording of this bill and talking points will be made available if approached about this bill, for now refer to WLA's involvement. Pete Loeffel explained the Bill details and the process it is currently going through. Discussion ensued.

The bill can be referenced at <https://docs.legis.wisconsin.gov/2023/proposals/sb10> if anyone would like to review it.

MEMBER LIBRARY UPDATES

Whitefish Bay- The lockers are officially working and will be live soon with an announcement going out in a week or two.

Milwaukee Public Library- Looking into getting a locker as well. Thank you to Shorewood for training and help so far.

Greendale- Just put out the Adult World Lit collection and are excited to have more Arabic and Hindi materials added to this collection. The collaboration between libraries lately has been helpful with staffing. Also will be renewing memberships for explorer passes.

South Milwaukee- Looking at major budget reductions in 2024 so vacated positions will not be filled this year. Changes in hours is being brought to their Board to help with this reduction of staff.

St. Francis- Doing their first craft swap on Saturday 2/4. They have an overabundance of yarn so please send knitters their way.

SUB-COMMITTEE AGENDAS AND MINUTES.

Circulation Services—Agenda and minutes available at <https://mcfls.libguides.com/circulation/meetings>

Youth Services—Agenda and minutes available at <https://mcfls.libguides.com/youth/meetings>

Young Adult Services—Agenda and minutes available at <https://mcfls.libguides.com/youth/yameetings>

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Next meeting

Scheduled for Thursday, March 2nd, 2023 at 10:00 am via Zoom.

With there no further business, Amy Krahn motioned and Karli Peterson seconded to adjourn the meeting at 11:52am. Unanimously approved.

Fine Thresholds by Library as of February 25, 2023

Li brary	\$5. 01	\$20. 00	\$50. 00	\$100. 00
BROWN DEER	1,338	1,069	358	97
CUDAHY	3,781	2,235	874	361
FRANKLIN	2,446	1,504	432	125
GREENDALE	1,224	901	275	87
GREENFIELD	2,353	2,013	698	217
HALES CORNERS	703	538	173	43
MILWAUKEE	109,725	69,646	35,118	11,885
NORTH SHORE	3,643	2,054	643	187
OAK CREEK	1,223	700	239	97
SHOREWOOD	956	482	149	34
SOUTH MILWAUKEE	1,899	1,271	526	187
ST. FRANCIS	665	565	188	65
WAUWATOSA	1,863	1,430	478	176
WEST ALLIS	12,296	7,115	2,565	946
WHITEFISH BAY	1,186	786	271	91

Patron Field Changes MARCH 2023

On March 1, 2023, MCFLS will update Sierra so the patron Region field becomes the **RESIDENCE** field. The current Residence field will become the **PICKUP LOC** field.

This impacts all libraries and staff do not need to take any action to see these changes in Sierra and CountyCat. MCFLS will update all reports and tasks to reflect the new fields.

- A.** When a patron goes to place a request in CountyCat, it will display the location found in the PICKUP LOC field. **However, patrons will be able to change their default pickup location.** This field is no longer tied to the person's residence.
- B.** *How can the PICKUP LOC be changed?* TWO WAYS: Staff can change it in Sierra using the PICKUP LOC field. Patrons will be able to log into their CountyCat record and edit the account to set the hold pickup location for future hold transactions.
- C.** The Hold Pickup Location menu will display within this form for patrons to set.

The CountyCat Mobile app defaults to the hold pickup location in the patron Sierra record. Once a person alters the pickup location **in the app**, the app retains that location until the person changes it again. **The management of the hold pickup location in the app is independent of and operates separately from that found in CountyCat.**

FUNCTION: Check Out (Circulation Desk)

Edit Patron Record - p31236789

File Edit View Tools

31236789 Last Updated: 01-14-2023

RESIDENCE 1 Central Library PICKUP LOC

REGION 1 CITY OF MILWAUKEE

P TYPE 0 ADULT MILWAUKEE

TOT CHKOUT 0

TOT RENWAL 0

CUR CHKOUT 0

BIRTH DATE 08-29-1980

PATRN NAME MCFLS, MONTY

Request

Select the pickup location.

Central Library Milwaukee

Submit Cancel

< Back to previous page

FLINTSTONE, FRED

Expiration date: 07-31-2023

Edit account Edit pin

NOTE: Fees or fines must be over \$1.00 for the system to accept payment online.

Checkouts (3)

Holds (0)

Reading History

Sort by Checkout Renew All Renew Marked

3 ITEMS CHECKED OUT

RENEW TITLE

countycat.mcfls.org/patroninfo*eng/3076966/modpinfo

Modify Personal Information

Please enter new information and press Submit

ADDRESS

1234 ROCKY ROAD

MILWAUKEE WI 53207

CREATE OR EDIT YOUR USERNAME (max 13 characters)

flinstoneF

Please Note: if you make use of a username, it will appear on the slips used to designate materials ready for pickup at most library locations. You may also employ the username and PIN to log into CountyCat or the CountyCat Mobile app.

TELEPHONE

EMAIL ADDR

kellie.nimphius@mcfls.org

CHECK BACK NEXT WEEK FOR A HOLD PICKUP MENU ADDED TO THIS FORM.



ONE IN A MILLION

What is the *All of Us* Research Program?

The *All of Us* Research Program is a large research program. The goal is to help researchers understand more about why people get sick or stay healthy.

We hope that more than one million people will join the *All of Us* Research Program. People who join will share information about their health, habits, and what it's like where they live. By looking for patterns in this information, researchers may learn more about what affects people's health.

The *All of Us* Research Program will last for 10 years or more. This will allow researchers to study health over time.

If you decide to join the *All of Us* Research Program, you will be contributing to an effort to improve the health of generations to come. You also may learn about your own health.



Why one million?

The key to the *All of Us* Research Program is diversity. Diversity of people, data types, and ways of life.

The more we know about what makes people unique, the more customized health care can become. That's why we're asking one million or more people to join us.



Why should I join?

It's simple. You'll contribute to research that may improve health for generations to come. There's no one exactly like you. Your unique health data may help researchers.

The future of health begins with **you.**



How do I get involved?



Download the app



Visit our website

There are many ways to participate.

You may be asked to:



Take online surveys



Complete the Consent to Get DNA Results



Share your electronic health record (EHR)



Give blood and urine samples



Have your physical measurements taken

Contact Us:

(844) 842-2855

help@joinallofus.org

JoinAllofus.org

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All of Us
RESEARCH PROGRAM



The
Future of
Health Begins
With You



We're calling on **one million people** to lead the way toward better health.

What is precision medicine?

Precision medicine is health care that is based on you as an individual. It takes into account factors like where you live, what you do, and your family health history. The goal is to be able to tell people the best ways to stay healthy. If someone does get sick, precision medicine may help health care teams find the treatment that will work best.

What is the *All of Us* Research Program?

The *All of Us* Research Program is a large research program. The goal is to help researchers understand more about why people get sick or stay healthy. People who join will give us information about their health, habits, and what it's like where they live. By looking for patterns, researchers may learn more about what affects people's health.

How do I join the *All of Us* Research Program?

There are three ways to join:

- Visit the *All of Us* website JoinAllofUs.org.
- Download the *All of Us* app.
- If you get health care at one of our affiliated health care provider organizations, you can join there.

Because the *All of Us* Research Program is research, you will be asked to complete an informed consent process. This process tells more about what is involved, and the risks and benefits of joining.

What will you ask me to do?

If you decide to join *All of Us*, we will ask you to share different kinds of information. We will ask you basic information like your name and where you live, questions about your health, family, home, and work. If you have an electronic health record, we may ask for access. We might also ask you to give samples, like blood or urine.

How long will the *All of Us* Research Program last?

All of Us may last for at least 10 years. We hope you will stay involved over time. If you join, you can withdraw at any time for any reason without penalty.

Why should I join the *All of Us* Research Program?

You will be contributing to research that may improve health for everyone. Here are some examples of what researchers might be able to discover:

- Better tests to see if people are sick or are at risk of getting sick.
- Better mobile apps to encourage healthy habits.
- Better medicine or information about how much of a medicine is right for each person.

What will you do to protect my privacy?

We will take great care to protect your information. Here are a few of the steps we will take:

- Information we have about you will be stored on protected computers. We will limit and keep track of who sees the information.
- We will remove your name and other direct identifiers (like your Social Security number) from your information and replace them with a code.
- Researchers must promise not to try to find out who you are.
- We will tell you if there is a data breach.
- The *All of Us* Research Program has Certificates of Confidentiality from the U.S. government. This will help us fight legal demands (such as a court order) to give out information that could identify you.

Please visit JoinAllofUs.org for more information.



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**EMPLOY MILWAUKEE
PARTNERS WITH
MILWAUKEE JOB CORPS INC**
AT OUR WASHINGTON PARK
LIBRARY POP UP LOCATION

**THURSDAY
FEBRUARY 23, 2023**

11:00am-12:30pm

Washington Park Library,
2121 N. Sherman Blvd

*You don't want to miss this
opportunity for employment and
program & training opportunities
that will impact your present
and increase future. **Wages
from \$16-20 an hour, and
annual salaries up to \$57,000.***

This opportunity is for you!

**MANY POSITIONS
AVAILABLE!**

*For more information, call
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March 13!**

WISE Office Locations & Service Areas

Serving Dane, Columbia & Waukesha Counties

Sonya Lindquist, Program Coordinator

Sonya.Lindquist@gwaar.org

608-228-8093 or 608-242-4897

Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)

Dane County Job Center

1819 Aberg Avenue, Suite D5

Madison, WI 53704

Serving Milwaukee County

Tony Thoummavong, Program Coordinator

tony.thoummavong@employmilwaukee.org

414-270-1708

Employ Milwaukee

2342 N. 27th st. Milwaukee WI. 53210

Serving Brown, Calumet, Manitowoc & Outagamie Counties

"D" Darice Hannon, Program Coordinator

Darice.Hannon@gwaar.org

920-469-8858

Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)

201 West Walnut Street. Suite 204

Green Bay, WI 54303

Serving Green, Iowa, Lafayette, & Rock Counties

Harold Luther, Program Coordinator

h.luther@swwdb.org

608-741-3541

Southwest WI Workforce Development Board

Rock County Job Center

1900 Center Avenue

Janesville, WI 53546

Serving Jackson, La Crosse, Monroe, Pierce, St. Croix, Trempealeau, & Vernon Counties

Erika Deal, Program Coordinator

deale@workforceconnections.org

608-789-5645

Workforce Connections

2615 East Avenue South, Suite 103

La Crosse, WI 54601

Serving Green Lake, Fond du Lac, & Winnebago Counties

Maureen Bryden, Program Coordinator

mbryden@fvwdb.com

920-594-3654

Fox Valley Workforce Development Board

1401 McMahon Drive

Neenah, WI 54956



Wisconsin Senior Employment Program



Put Your
Experience
to Work



The Wisconsin Senior Employment (WISE) program provides unemployed adults age 55 and older with training opportunities and part-time, paid work experience in community service organizations. WISE places experienced and skilled mature workers back in the workforce.

The on-the-job experience received helps build and improve participants' skills for permanent employment.



Work Towards a New Career In:

- Clerical/Office
- Library Aide
- Retail/Sales/Production
- Groundskeeping/Maintenance
- Food Service
- Custodial/Maintenance
- Customer Service
- Adult/Child Day Care

WISE can help you make the right choice for your future career.

How Do I Qualify?

Senior Community Service Employment Program (SCSEP) guidelines apply as eligibility criteria. You must be:

- 55 years of age or older
- Unemployed, want to work
- On a limited income
- A resident of Wisconsin

What Happens Once I Qualify?

Each WISE Program participant receives individual job counseling and a comprehensive assessment.

Together, the job seeker and WISE Coordinator prepare an individual employment plan to be used as a guide during your training.



Who Do I Contact for Information?

Check the list on the back of this brochure and contact the WISE Coordinator closest to your county.

Work Sites

WISE partners with non-profit and public organizations offering “no fee” helping hands for organizations serving as worksites. To learn more, visit our website www.gwaar.org/WISE.

SCSEP/Title V/WISE Grant information:

Wisconsin Senior Employment Program
Department of Health Services
Division of Long Term Care
Bureau of Aging & Disability Resources
P.O. Box 7851, Madison, WI 53707

608-267-9097

<https://www.dhs.wisconsin.gov>

Wisconsin Senior Employment Program is the state-administered Senior Community Service Employment Program (SCSEP) authorized by Title V of the Older Americans Act, federally funded by U.S. Department of Labor grant.