MILWAUKEE COUNTY
FEDERATED LIBRARY SYSTEM

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<u>Notice</u>

Milwaukee County
Federated Library System
Library Directors Advisory Council

Regular Meeting
Thursday, March 7, 2024
<u>10:00 AM – 12:00 PM</u>

This meeting will be held:

Online at
Meeting URL: <u>CLICK HERE</u>
Meeting ID: 878 5815 5992
Passcode: a82WUgkd
Telephone Passcode: 30664334

<u>Agenda</u>
The LDAC reserves the right to take action on any of the items listed below.

1. Call to order and welcome.

2. Additional agenda items/adoption of agenda.

   Action

3. Approval of minutes for the February 1, 2024 LDAC meeting.

   Action   Attachment A

<u>Guest Speaker</u>

4. Sara Gold from WiLS will join us to provide an update on cooperative purchasing and developments with a possible NY Times subscription.

   Attachment B

Topics Requiring Action or Discussion.

5. Discussion: LearningExpress Library is being discontinued through Badgerlink as of July 1. Review of statistics and discussion of possible alternatives.

[Attachment C](#)

6. Review of the 2023 MCFLS Annual Report.

[Attachment D](#)

Technology

7. Discussion: Collection HQ integration into workflows. Training scheduled for October 9.

8. Automatic card renewal with Patron Point Verify has gone live as of late February. Review of initial performance and feedback.

[Attachment E](#)

Informational.

9. All of Us Virtual Library Center update.

10. Open invitation to join us to meet with the County Community Reintegration Center staff on March 19 at 11 am. Possible areas of collaboration on new materials, electronic resources, library cards and volunteering.

11. Marketing: Update on Adult Literacy Campaign. Literacy Services of Wisconsin is looking for library host sites.

[Attachment F](#)

Additional Business

Member Library Updates

Sub-committee agendas and minutes
Circulation Services—Agenda and minutes available at https://mcfls.libguides.com/circulation/meetings
Youth Services—Agenda and minutes available at https://mcfls.libguides.com/youth/meetings
Young Adult Services—Agenda and minutes available at https://mcfls.libguides.com/youth/yameetings
Adult and Reference Services—Agenda and minutes available at https://mcfls.libguides.com/adult/meetings

Next Meeting
Scheduled for Thursday, April 11 at UW-Milwaukee SOIS, 2025 E Newport Ave, Milwaukee, WI 53211.

Adjournment

Milwaukee County Federated Library System
Library Directors Advisory Council
Regular Monthly Meeting held Thursday, February 1st, 2024
10:00am –12:00pm
Via Zoom meeting software

Present: Nyama Reed, Chair and Whitefish Bay Public Library
Tristan Boswell, South Milwaukee Public Library
Amy Krahn, St. Francis Public Library
Dana Andersen-Kopczyk, Brown Deer Public Library
Marion Royal, Milwaukee Public Library
Pete Loeffel, Wauwatosa Public Library
Brian Van Klooster, Greendale Public Library
Rebecca Roepke, Cudahy Family Library
Hayley Johnson, Shorewood Public Library
Jennifer Loeffel, Franklin Public Library
Beth Henika, Milwaukee Public Library
Rhonda Gould, North Shore Library
Michael Koszalka, West Allis Public Library
Stephanie Lewin-Lane. Hales Corner Public Library
Jill Lininger, Oak Creek Public Library
Jennifer Einwalter, Greenfield Public Library

Excused:

MCFLS Staff: Steve Heser, Director
Brittney Hornung, Business Manager
Jennifer Schmidt, Library Systems Administrator

Guests:

Call to Order.
Chair Reed called the regularly scheduled monthly meeting of the Milwaukee County Federated Library System Board of Trustees Library Directors Advisory Council to order at 10:01 a.m.

Additional Agenda Items/Adoption of Agenda.
Director Heser added a timeline on MCFLS phone number changes.
Amy Krahn motioned and Dana Andersen-Kopczyk seconded the motion to adopt the additional agenda items and approve the agenda as presented. Unanimously approved.

Approval of Minutes for the January 4th, 2024 LDAC Meeting.
Chair Reed referred to the minutes of the January 4th, 2024 meeting shown as Attachment A of the agenda packet. Beth Henika was listed as a guest and should be moved to attendee as a proxy for Karli Pederson. Marion Royal motioned and Amy Krahn seconded the motion to approve the minutes as amended. Unanimously approved.

TOPICS REQUIRING ACTION OR DISCUSSION

<u>Discussion: feedback on strategic plan retreat. What were your takeaways from the session?</u>
Director Heser gave a brief update on the timeline for review of the strategic planning session. Brian Van Klooster shared his appreciation of the discussions from the session and the importance of library director involvement for future events. Hayley Johnson seconded the appreciation of the meeting and getting to meet with the MCFLS Board members. Amy Krahn asked if any results will be shared to the directors as she was unable to attend the meeting. Nyama Reed shared satisfaction for Rachel Arndt and how organized the meeting was.

<u>Discussion: revisiting the idea of allowing holds on magazines to be placed in delivery</u>
Nyama Reed shared the idea of allowing holds on magazines to be placed in delivery due to the usage of magazines in the Whitefish Bay public library dropping by over 80%. Other library systems allow this by putting the magazine in envelopes for safety and security of the items. Jennifer Loeffel voiced agreement to this idea. Amy Krahn shared disapproval as this was discussed previously at St. Francis and with the small supply of magazines left, they are primarily used for in house use only. Beth Henika shared that MPL would not be able to participate as they don't have full item records for all magazines in the library at this time. Nyama Reed asked if it would be possible to do an opt-in or opt-out process for this process. Jen Schmidt shared that there is a volume loan rule that would be used but it may put extra time on the library staff to edit these records. Discussion ensued. Stephanie Lewin-Lane shared thoughts from previous experience using this process at a previous library. After Aspen is completed there will be a test run for those libraries that wish to participate.

<u>Survey results: 2024 MCFLS Director Retreat</u>
Director Heser shared the survey results for the 2024 MCFLS Director retreat this summer. The majority showed favor for late July on a Thursday or Friday. The majority also preferred the Milwaukee Zoo for location. Director Heser and Brittney will look into the catering options and food for the event. Topics in favor of discussion were HR/hiring, building management, and balancing mental health and coping. Brian Van Klooster shared an experience listening to an HR presenter that would be interesting to listen to. Nyama Reed suggested having an open session so that directors can discuss or get information on topics they are directly interested in. Retreat details will be reviewed and discussed as it gets closer.

TECHNOLOGY

<u>Discussion: end of LSTA support for Beanstack and options for moving forward</u>
Director Heser shared that Beanstack will be extended to the end of April 2025. This extension will give WiLS and libraries extra time to look into contracts/ cost or find new options. Some member libraries have already found alternative options to Beanstack that were shared. Discussion ensued.

<u>Aspen Discovery update</u>
Jen Schmidt shared a presentation with an update on Aspen Discovery and a timeline of future events. MCFLS has been working with MPL CCDM on cataloging for the new discovery layer and what that will look like. MCFLS created library branded catalogs that can be used based on preference. MCFLS staff have been working on setting up URLs for these pages that will be similar to the current CountyCat URL. Each library should have a contact person to work with MCFLS on troubleshooting any issues and discussing preferences for the individual webpages. Jen Schmidt gave a short tutorial on what the new catalog will look like with Aspen and how to navigate it. Handouts and Posters will be distributed to libraries as well as in person visits to help explain this change to patrons and staff. Staff specific training will be every Tuesday and Thursday in April, with Tuesday being a session from the ByWater staff and

Thursdays a Q&A with Jen. Social media blasts will start May 15th to June 15th with a link to the beta site and will also be up on CountyCat. June 15th is the go-live with the new CountyCat and classic catalog. Stephanie Lewin-Lane asked if the size of the digital logo can be sent out so the libraries can make sure their logos will fit and look the way they want it to. Also, can any staff go to the cataloging training? Cataloging that the suburban staff will be doing is more item level while MPL will be doing the record grouping. Any staff are encouraged to attend the cataloging training. Jen Schmidt gave an example of what will be discussed for cataloging at these meetings and what input will be needed from attendees. Nyama Reed asked to confirm if the training will be recorded so that staff can also watch them when they are able. This training will be the same each week, so staff only need to attend one. Discussion ensued.

INFORMATIONAL

2023 annual report update. Annual reports are due to the system by Thursday, February 29.
Director Heser shared an update to the 2023 Annual report shown as Attachment E of the agenda packet. Nyama Reed won the early bird annual report submission trophy this year. The annual reports are due February 29th 2024. If there are any questions please reach out and Director Heser will get answers as soon as possible. Some items to note: the population statistics are pre-filled by DPI and If the library board oversees a trust fund data must be entered into section 9 along with an attachment of a balance sheet. The attachment section is at the bottom of the report form. If there are issues with verify, enter in a note next to the section with the error even if it just confirms the section was reviewed and is correct.

Meeting with the County Community Reintegration Center staff on February 23rd to talk about library services to incarcerated residents.
Director Heser shared that Paul Ziehler, MCFLS Board President and he met with the County Executive to give an update on library services and discussed services to incarcerated residents. They have set up a meeting with the Community Reintegration Center staff to see how the county libraries can help facilitate library services. There is interest in assisting this project through monetary support, providing materials and other forms of services such as programming. Discussion ensued.

Library Legislative Day is February 6th. Who has signed up to attend?
A reminder of Library Legislative Day next Tuesday February 6th. There is also a charter bus that is being shared with Bridges Library System.

ADDITIONAL AGENDA ITEMS

MCFLS phone number changes timeline
Director Heser shared that the new phone numbers will be moving forward starting March 1st and will be disconnecting from the old numbers at the end of March. There will be all new numbers to get used to and those numbers will be shared around March 1st.

MEMBER LIBRARY UPDATES

Milwaukee Public- There are a lot of events for Black History Month at MPL; February 16th the author of King Alive will be speaking at the library. Next Tuesday John Gurda will also be at Central. Check out the MPL website for more events and details.
Greendale- Conducting hosting of candidate forums at the Greendale library.
North Shore- At 75% of the fundraising goal for the new library with the hope to start to build in the next 6 months.

SUB-COMMITEE AGENDAS AND MINUTES.

Circulation Services—Agenda and minutes available at https://mcfls.libguides.com/circulation/meetings
Youth Services—Agenda and minutes available at https://mcfls.libguides.com/youth/meetings
Young Adult Services—Agenda and minutes available at https://mcfls.libguides.com/youth/yameetings
Adult and Reference Services—Agenda and minutes available at https://mcfls.libguides.com/adult/meetings

Next meeting
Scheduled for Thursday, March 7th, 2024 at 10:00 am, via Zoom online meeting software

With no further business, Stephanie Lewin-Lane motioned, and Amy Krahn seconded to adjourn the meeting at 11:44 am. Unanimously approved.

WiLS
ideas to action

https://www.wils.org/do/coop/

Cooperative Purchasing

Save time and money by purchasing products through WiLS

If you are looking to make a purchase for your library or cultural institution, join the over 450 organizations using WiLS' Cooperative Purchasing service to save both money and time. Through the service, you get access to our negotiated discounts with dozens of vendors for hundreds of products and we will manage the complete life cycle of your electronic content purchases, from trials to invoicing. Our one-stop-shop subscription management portal, MyWiLS, makes it easy and fast to manage all your subscriptions. We also offer payment services – including deposit accounts, bill-pay for any vendor you work with, and customized invoicing – to make the payment process easy and customized to your needs.

For more information about this service, contact us at coop@wils.org or 608-218-4480, check out our Frequently Asked Questions, or subscribe and join.

- Number of vendor partners: 111
- Number of products subscribers are ordering: 564
- Number of MyWiLS subscribers: 464
  - Academic: 57
  - K12: 244
  - Public Library: 146
  - Public Library System: 13
  - Special: 4
- Number of subscriptions managed since 2016; 22,419
- Number of subscriptions managed in 2022-2023: 3,241

Cooperative Purchasing Participants

Academic ● K12 ● Public Library ● Public Library System ● Special
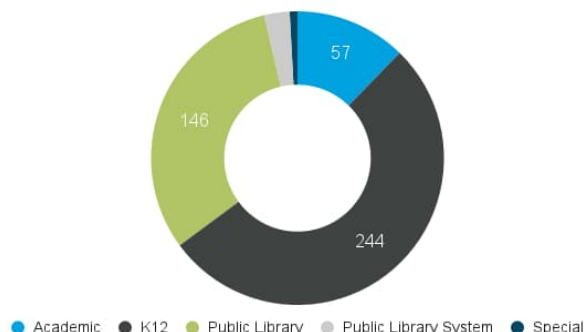
New to MyWiLS?

We are happy to have you aboard! Just contact us at coop@wils.org to let us know you are new. We'll get you added to the MyWiLS system, create a MyWiLS Orientation Toolkit for you, and schedule a short introductory meeting so we can help you get started!

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Want to see WiLS Cooperative Purchasing in action?

See what WiLS Cooperative Purchasing has done for others.

Notice Regarding Job Skills and Test Preparation Content

Thursday, February 22, 2024

This past August, information was shared about the updated BadgerLink Procurement Collections ⌷, however some of the finer details may have been missed in that article. To ensure the greatest transparency possible, the Library Services Team at the Department of Public Instruction wants to give the library community notice that we intend to no longer procure a collection area specifically for Job Skills and Test Preparation. LearningExpress Library is currently the product making up this collection area. Therefore, it is likely libraries will no longer have access to this resource effective July 1, 2024, unless libraries choose to subscribe individually.

LearningExpress is one of 60 resources available to Wisconsin libraries as part of the BadgerLink collection. If the contract ends in July 2024, LearningExpress will no longer be available through your library's individual account, via the BadgerLink website, or on any platforms you may have integrated this resource at your own institutions. This decision does not affect current subscriptions to other resources.

This decision was based primarily on changing priorities communicated to us by the library community during 2022's Statewide Database Inventory and Needs Assessment ⌷, additional feedback and data gathering, and our planning process to create our Library Services and Technology Act (LSTA) 2023-27 Plan ⌷. While academic and career resources are undeniably valuable, its usage statewide is much lower compared to other BadgerLink resources.

We apologize for any inconvenience this may cause. We will continue to engage with the library field and intend on releasing future Requests for Information (RFI) to gather fresh details on what may be available in the marketplace to meet the varying needs of Wisconsin residents.

Please reach out ⌷ with any questions or concerns.

LearningExpress Library
==January 2022 - February 22, 2024==

Institution Name	# of Registrations	# Page Hits	of Tutorials	# of Tests	of eBooks	Microlessons	# of Videos	# of Articles	of Flashcards	# of Games	Total # of Resources
Franklin Public Library	0	34	0	0	0	0	0	0	0	0	0
Greenfield Public Library	0	0	0	0	0	0	0	0	0	0	0
Milwaukee Public Library	210	23,556	7	768	392	6	93	2	1	10	1,279
South Milwaukee Public Library	1	97	1	0	1	0	0	0	0	0	2
Wauwatosa Public Library	1	12	0	0	1	0	0	0	0	0	1

Top 15 Resources - Milwaukee Public Library	January 2022 - February 22, 2024
CLEP® College Composition Modular Practice Exam 1	43
CLEP® Principles of Management Practice Exam 1	42
NLN-PAX Science Practice Exam 1	40
CLEP® Principles of Management Practice Exam 2	30
CLEP® Analyzing and Interpreting Literature Practice Exam 1	29
Middle School Writing for the Common Core	29
NLN-PAX Science Practice Exam 2	27
CLEP® History of the United States I Practice Exam 2	26
CLEP® Social Sciences and History Practice Exam 1	25
NLN-PAX Mathematics Practice Exam 1	24
SIFT Practice Exam 1	22
NLN-PAX Verbal Ability Practice Test 1	20
CLEP® Social Sciences and History Practice Exam 2	18
Algebra Success in 20 Minutes a Day, 5th Edition	17
Basic Math in 15 Minutes a Day	17
Middle School Algebra for the Common Core	17

Resource Usage (All) - Milwaukee Public Library	January 2022 - February 22, 2024	
Resource Title	Type	Count
CLEP® College Composition Modular Practice Exam 1	Tests	43
CLEP® Principles of Management Practice Exam 1	Tests	42
NLN-PAX Science Practice Exam 1	Tests	40
CLEP® Principles of Management Practice Exam 2	Tests	30
CLEP® Analyzing and Interpreting Literature Practice Exam 1	Tests	29
Middle School Writing for the Common Core	Ebooks	29
NLN-PAX Science Practice Exam 2	Tests	27
CLEP® History of the United States I Practice Exam 2	Tests	26
CLEP® Social Sciences and History Practice Exam 1	Tests	25
NLN-PAX Mathematics Practice Exam 1	Tests	24
SIFT Practice Exam 1	Tests	22
NLN-PAX Verbal Ability Practice Test 1	Tests	20
CLEP® Social Sciences and History Practice Exam 2	Tests	18
Algebra Success in 20 Minutes a Day, 5th Edition	Ebooks	17
Basic Math in 15 Minutes a Day	Ebooks	17
Middle School Algebra for the Common Core	Ebooks	17
CLEP® History of the United States I Practice Exam 1	Tests	16
Algebra in 15 Minutes a Day	Ebooks	15
CLEP® Analyzing and Interpreting Literature Practice Exam 2	Tests	15
CLEP® College Mathematics Practice Exam 1	Tests	15
HSPT® Verbal, Reading, and Language Skills Practice Test 1	Tests	15
NLN-PAX Mathematics Practice Exam 2	Tests	14
CLEP® Natural Sciences Practice Exam 1	Tests	13
Catholic High School Entrance Exams: COOP/HSPT, 6th Edition	Ebooks	13
HSPT® Quantitative and Mathematics Practice Test 2	Tests	12
NLN-PAX Verbal Ability Practice Test 2	Tests	12
Officer Candidate Tests Practice: Spatial Apperception	Tests	12
8th Grade Reading Comprehension and Writing Skills, 2nd Edition	Ebooks	11
CLEP® College Composition Modular Practice Exam 2	Tests	11
AFOQT Practice Exam 1	Tests	9
CLEP® College Mathematics Exam Prep: Logics and Sets	Videos	9
Praxis II®: ParaPro Test Prep (0755 & 1755)	Ebooks	9

Title	Type	Count
ASVAB Diagnostic 2: AFQT	Tests	8
CLEP® College Mathematics Exam Prep: Introduction	Videos	8
CLEP® Natural Sciences Practice Exam 2	Tests	8
Express Review Guides: Math Word Problems	Ebooks	8
GED® Mathematical Reasoning Practice Test 1	Tests	8
Grammar in 15 Minutes a Day	Ebooks	8
Math Word Problems in 15 Minutes a Day	Ebooks	8
NCLEX-RN® Flash Review	Ebooks	8
CLEP® American Government Practice Exam 1	Tests	7
CLEP® College Mathematics Exam Prep: Counting and Probability	Videos	7
Praxis® Core: Mathematics (5733) Practice Test 1	Tests	7
Praxis® Core: Writing (5723) Practice Test 1	Tests	7
Public Speaking Success in 20 Minutes a Day	Ebooks	7
Reading Comprehension Success in 20 Minutes a Day, 6th Edition	Ebooks	7
U.S. Constitution in 15 Minutes a Day	Ebooks	7
ASVAB Diagnostic 1: AFQT	Tests	6
Biology Success in 20 Minutes a Day	Ebooks	6
CLEP® College Mathematics Exam Prep: Algebra and Functions	Videos	6
CLEP® College Mathematics Exam Prep: Financial Mathematics	Videos	6
CLEP® College Mathematics Exam Prep: Geometry	Videos	6
Grammar Practice 1	Tests	6
Military Flight Aptitude Tests, 5th Edition	Ebooks	6
NCLEX-PN® Practice Exam 1	Tests	6
NCLEX-RN®: Power Practice	Ebooks	6
Nursing Assistant/Nurse Aide Practice Test 2	Tests	6
1.er Examen de Práctica GED® de Razonamiento a través de las Artes del Lenguaje: Parte 1	Tests	5
ACT® English Practice Test 1	Tests	5
AFOQT Practice Exam 2	Tests	5
CLEP® College Mathematics Exam Prep: Data Analysis and Statistics	Videos	5
Chemistry Review in 20 Minutes a Day	Ebooks	5
Express Review Guides: Spelling	Ebooks	5
GED® Test: Reasoning through Language Arts Review	Ebooks	5
Grade 5 Number & Operations Practice 4	Tests	5
ParaPro Assessment Practice Exam 1	Tests	5
Spatial Apperception Game	Games	5
Vocabulary & Spelling Success in 20 Minutes a Day, 6th Edition	Ebooks	5
100 Conversations for Career Success	Ebooks	4
ASVAB Practice Test 1: AFQT	Tests	4
ASVAB Practice Test 3: AFQT	Tests	4
CLEP® Analyzing and Interpreting Literature Exam Prep: Basic Terminology Used to Discuss Literary Texts	Videos	4
CLEP® Analyzing and Interpreting Literature Exam Prep: Introduction	Videos	4
CLEP® Analyzing and Interpreting Literature Exam Prep: Literary Effects	Videos	4
CLEP® College Composition Modular Exam Prep: Introduction	Videos	4
CLEP® Principles of Management Practice Exam 3	Tests	4
CLEP® Social Sciences and History Exam Prep: Introduction	Videos	4
GED® Science Practice Test 1	Tests	4
Geography Review in 20 Minutes a Day	Ebooks	4
Informational Reading: Level 1, Practice 1	Tests	4

Middle School Geometry for the Common Core	Ebooks	4
Middle School Reading for the Common Core	Ebooks	4
NCLEX-PN® Practice Exam 2	Tests	4
NCLEX-PN®: Power Practice	Ebooks	4
Nursing Assistant/Nurse Aide Practice Test 1	Tests	4
Officer Candidate Tests Practice: Arithmetic Reasoning	Tests	4
Officer Candidate Tests Practice: Aviation Information	Tests	4
Officer Candidate Tests Practice: Mathematics Knowledge	Tests	4
Officer Candidate Tests Practice: Word Knowledge	Tests	4
ParaPro Assessment Practice Exam 2	Tests	4
Practical Math Success in 20 Minutes a Day, 5th Edition	Ebooks	4
Preparacion Integral para el examen GED®: Revisión de Razonamiento a Través de las Artes del Lenguaje	Ebooks	4
Word Power in 15 Minutes a Day	Ebooks	4
Write Your Way into College: College Admissions Essay	Ebooks	4
1001 Math Problems, 4th Edition	Ebooks	3
501 Informational Reading Questions	Ebooks	3
501 Measurement and Conversion Questions	Ebooks	3
ATC: Air Traffic Scenarios Practice	Tests	3
CLEP® Analyzing and Interpreting Literature Exam Prep: Meaning, Tone, Imagery, and Style	Videos	3
CLEP® College Composition Modular Exam Prep: Rhetorical Analysis	Videos	3
CLEP® College Mathematics Exam Prep: Numbers	Videos	3
CLEP® College Mathematics Practice Exam 2	Tests	3
CLEP® History of the United States I Exam Prep: 1500–1789	Videos	3
CLEP® History of the United States I Exam Prep: 1790–1877	Videos	3
Express Review Guides: Vocabulary	Ebooks	3
GED® Social Studies Practice Test 1	Tests	3
Geometry in 15 Minutes a Day	Ebooks	3
Health Occupations Entrance Exams, 4th Edition	Ebooks	3
HiSET® Language Arts, Reading Practice Test 1	Tests	3
Middle School Math Review	Ebooks	3
Parts of a Jet Plane Game	Games	3
Praxis® Core: Reading (5713) Practice Test 1	Tests	3
Ratios & Proportions Practice 4	Tests	3
Spelling in 15 Minutes a Day	Ebooks	3
TOEFL iBT® Listening Practice Test 3	Tests	3
Writing in 15 Minutes a Day	Ebooks	3
1,001 Problems to Master Algebra, 2nd Edition	Ebooks	2
1.er Examen de Práctica GED® de Ciencia: Parte 1	Tests	2
1001 Vocabulary & Spelling Questions	Ebooks	2
2.do Examen de Práctica GED® de Razonamiento a través de las Artes del Lenguaje: Parte 1	Tests	2
501 Vocabulary Questions	Ebooks	2
ACCUPLACER® Quantitative Reasoning, Algebra, and Statistics Practice Test 1	Tests	2
ACT® Math Practice Test 1	Tests	2
ACT® Word Games	Ebooks	2
AP® Biology Exam Study Guide	Ebooks	2
AP® Biology Flash Review	Ebooks	2
AP® Human Geography Practice Exam 1	Tests	2
AP® Psychology Practice Exam 2	Tests	2
ASVAB Diagnostic 3: AFQT	Tests	2
ASVAB Practice Test 2: AFQT	Tests	2
ASVAB, 6th Edition	Ebooks	2
Algebra, Patterns, & Functions Practice 1	Tests	2
Basic Algebra Practice 2	Tests	2
Best Careers for Teachers	Ebooks	2

CLEP® Analyzing and Interpreting Literature Exam Prep: Metaphors, Rhetorical and Stylistic Devices, Relationships, and Attitudes	Videos	2
CLEP® Natural Sciences Exam Prep: Introduction	Videos	2
CLEP® Principles of Management Exam Prep: Organization and Human Resources	Videos	2
Certified Surgical Technologist Practice Exam 1	Tests	2
Certified Surgical Technologist Practice Exam 2	Tests	2
Civil Service Practice Exam 1	Tests	2
Creating Equations Practice 1	Tests	2
Data Analysis & Probability Practice 1	Tests	2
Data, Graphs, & Statistics Practice 1	Tests	2
Express Review Guides: Basic Math & Pre-Algebra	Ebooks	2
Express Review Guides: Grammar	Ebooks	2
Express Review Guides: Writing	Ebooks	2
Fractions & Mixed Numbers Practice 2	Tests	2
Fractions & Mixed Numbers: Level 1, Practice Set 1	Tests	2
Fractions & Mixed Numbers: Level 1, Practice Set 4	Tests	2
GED® Mathematical Reasoning Practice Test 2	Tests	2
GED® Reasoning Through Language Arts Practice Test 1	Tests	2
GED® Science Practice Test 2	Tests	2
GED® Test Preparation	Ebooks	2
GED® Test Skill Builder: Mathematics, 2nd Edition	Ebooks	2
GRE® General Test Prep	Ebooks	2
Geometry Practice 3	Tests	2
Geometry Practice 4	Tests	2
Geometry Success in 20 Minutes a Day, 4th Edition	Ebooks	2
Goof-Proof Grammar	Ebooks	2
Grade 4 Operations & Algebraic Thinking Practice 1	Tests	2
Grade 5 Number & Operations Practice 1	Tests	2
Grade 5 Number & Operations Practice 2	Tests	2
Grade 5 Operations & Algebraic Thinking Practice 1	Tests	2
Grade 5 Operations & Algebraic Thinking Practice 2	Tests	2
Grade 5 Operations & Algebraic Thinking Practice 3	Tests	2
Grade 8 Writing & Language Practice 1	Tests	2
Grammar Practice 2	Tests	2
HSPT® Quantitative and Mathematics Practice Test 1	Tests	2
Information Systems: Hardware and Systems Technology Review 1	Tests	2
Information Systems: Internet and World Wide Web Review 1	Tests	2
Informational Reading: Level 3, Practice 3	Tests	2
Interview with Confidence	Tutorials	2
Literary Reading Practice 1	Tests	2
Literary Reading Practice 2	Tests	2
Mastering Workplace Skills: Math Fundamentals	Ebooks	2
Measurement Practice 2	Tests	2
Nursing Assistant/Nurse Aide Flash Review	Ebooks	2
Nursing School Practice Entrance Test 1: Math Ability	Tests	2
Nursing School Practice Entrance Test 1: Reading	Tests	2
Nursing School Practice Entrance Test 2: Math Ability	Tests	2
Officer Candidate Tests Practice: General Science	Tests	2
Officer Candidate Tests Practice: Situational Judgment	Tests	2
Officer Candidate Tests Practice: Verbal Analogies	Tests	2
PSI Real Estate Salesperson Practice Exam 1	Tests	2
Parts of a Propeller Plane Game	Games	2
Practical Vocabulary, 2nd Edition	Ebooks	2
Praxis® Elementary Education: Mathematics (5003) Practice Test 1	Tests	2
Praxis® Mathematics (5161)	Ebooks	2

Proofreading, Revising, & Editing Skills Success in 20 Minutes a Day	Ebooks	2
Ratios & Proportions Practice 1	Tests	2
Research & Writing Skills Success in 20 Minutes a Day	Ebooks	2
SIFT Practice Exam 2	Tests	2
SIFT Study Interactives	Microlesson	2
Similarity, Right Triangles, & Trigonometry Practice 2	Tests	2
Skills Check (TABE® 9/10): Applied Math 1	Tests	2
Statistics Success in 20 Minutes a Day	Ebooks	2
TOEFL iBT® Reading Practice Test 1	Tests	2
United States Constitution Review 1	Tests	2
WorkKeys® Applied Math Practice Test 1	Tests	2
Write Better Essays in 20 Minutes a Day, 3rd Edition	Ebooks	2
501 Algebra Questions, 3rd Edition	Ebooks	1
501 Calculus Questions	Ebooks	1
501 Challenging Logic and Reasoning Problems, 2nd Edition	Ebooks	1
501 GMAT® Questions	Ebooks	1
501 Geometry Questions, 2nd Edition	Ebooks	1
501 Grammar and Writing Questions, 4th Edition	Ebooks	1
501 Math Word Problems, 3rd Edition	Ebooks	1
501 Reading Comprehension Questions, 5th Edition	Ebooks	1
501 Synonym and Antonym Questions	Ebooks	1
AP® Calculus AB Exam Study Guide	Ebooks	1
AP® Calculus BC Exam Study Guide	Ebooks	1
AP® Chemistry Study Exam Study Guide	Ebooks	1
AP® English Literature and Composition Detailed Test Study Guidance	Articles	1
AP® English Literature and Composition Exam Study Guide	Ebooks	1
AP® Statistics Exam Study Guide	Ebooks	1
Becoming a Caseworker	Ebooks	1
Becoming a Healthcare Professional	Ebooks	1
Becoming a Teacher	Ebooks	1
Best Environmental Careers	Ebooks	1
Business Writing Clear and Simple	Ebooks	1
CBEST, 5th Edition	Ebooks	1
CBEST® Writing Practice Test 1	Tests	1
CDL: Commercial Driver's License Test Prep	Ebooks	1
CLEP® American Government Practice Exam 2	Tests	1
CLEP® Analyzing and Interpreting Literature Exam Prep: Prose, Poetry, and Drama	Videos	1
CLEP® Biology Practice Exam 1	Tests	1
CLEP® College Composition Modular Exam Prep: Conventions of Standard Written English	Videos	1
CLEP® College Composition Modular Exam Prep: Revision Strategies	Videos	1
CLEP® History of the United States I Exam Prep: Introduction	Videos	1
CLEP® Humanities Practice Exam 1	Tests	1
CLEP® Principles of Management Exam Prep: Introduction	Videos	1
Calculus Success in 20 Minutes a Day, 2nd Edition	Ebooks	1
Chemistry Skills Improvement Practice	Tests	1
Civil Service Exams, 2nd Edition	Ebooks	1
Civil Service Exams: Power Practice, 2nd Edition	Ebooks	1
Critical Thinking Skills Success, 3rd Edition	Ebooks	1
Earth Science Success in 20 Minutes a Day	Ebooks	1
Electrician's Licensing Exam: Power Practice	Ebooks	1
Federal Jobs Guide	Ebooks	1
GED® Test Flash Review: Science	Ebooks	1

GED® Test Skill Builder: Reasoning through Language Arts	Ebooks	1
GED® Test Social Studies Review	Ebooks	1
GED® Test: Mathematical Reasoning Review	Ebooks	1
GRE® Test Preparation Tutorial	Tutorials	1
Goof-Proof Spelling	Ebooks	1
Grade 6 Math Tutorial	Tutorials	1
Grade 8 Number System Practice 1	Tests	1
Grammar Essentials, 3rd Edition	Ebooks	1
Grammar Skills Tutorial	Tutorials	1
Grammar Success in 20 Minutes a Day, 4th Edition	Ebooks	1
Job Interviews That Get You Hired	Ebooks	1
Just in Time Algebra	Ebooks	1
Just in Time Geometry	Ebooks	1
Just in Time Vocabulary	Ebooks	1
LSAT® Logic Games	Ebooks	1
MCAT®: Power Practice	Ebooks	1
Manage Your Time and Your Life in 20 Minutes a Day	Ebooks	1
Mastering Workplace Skills: Grammar Fundamentals	Ebooks	1
Math Builder	Ebooks	1
Math and Vocabulary for Civil Service Exams	Ebooks	1
Math for Civil Service Tests	Ebooks	1
Math for the Trades	Ebooks	1
Math to the Max	Ebooks	1
NLN-PAX© Verbal Ability Study Interactive	Microlesson	1
Nursing Assistant/Nurse Aide Flashcards: Deck 1	Flashcards	1
Practical Spelling, 2nd Edition	Ebooks	1
Praxis Core®: Power Practice	Ebooks	1
Praxis® Core Academic Skills for Educators, 2nd Edition	Ebooks	1
Praxis® Elementary Education: Content Knowledge (5018)	Ebooks	1
Praxis® Middle School Mathematics: Content Knowledge (5169) Practice Test 1	Tests	1
Read Better, Remember More, 2nd Edition	Ebooks	1
Reading Skills Tutorial 1	Tutorials	1
Reading in 15 Minutes a Day	Ebooks	1
Reasoning Skills Success in 20 Minutes a Day, 3rd Edition	Ebooks	1
Root Words	Microlesson	1
SAT® Math Success in 20 Minutes a Day	Ebooks	1
Social Networking for Career Success, 2nd Edition	Ebooks	1
Student Guide to Lexiles	Articles	1
TOEFL iBT® Vocabulary Flash Review	Ebooks	1
Think You Know Your Vocabulary?	Ebooks	1
Trigonometry Success in 20 Minutes a Day	Ebooks	1
Understanding Earth's Seasons	Microlesson	1
Vocabulary for Civil Service Tests	Ebooks	1
WorkKeys® Applied Math Study Interactive	Microlesson	1
Writing Skills Success in 20 Minutes a Day, 6th Edition	Ebooks	1
Writing Skills for the Workplace Tutorial	Tutorials	1

Wisconsin Department of Public Instruction
2023 PUBLIC LIBRARY SYSTEM ANNUAL REPORT
PI-2404-A (Rev. 1-24)

INSTRUCTIONS: Complete and return a signed, scanned copy of the original board-approved system annual report by **FEBRUARY 29,2024,** to:
LibraryReport@dpi.wi.gov

Required by Wis. Stat. §§ 43.05(4) and 43.58(6)

I. GENERAL INFORMATION

1. System Name	2. System Director Name	3. Certification Grade	4. Date Certification Expires
Milwaukee County Federated Library System	Steve Heser	Grade 1	2028-02-29

5. Street Address	6. Phone *Area/No.*	7. Fax Number *Area/No.*
709 N. 8th St.	(414) 286-8149	(414) 286-3209

8. Mailing Address *PO Box*	9. System Website URL	10. Director System Email Address
	www.mcfls.org	steve.heser@mcfls.org

11. City / Village / Town	12. County	13. ZIP Code
Milwaukee	Milwaukee	53233-2414

14. Number of Public Libraries Participating in the System	15. Does System Operate a Books-by-Mail Program	16. Number of Book-mobiles Owned	17. Estimated System Area Public Library Registered Borrowers	18. UEI Number
15	No	0	224,590	H9GMN96YZFM5

II. SYSTEM COLLECTION

	No. Owned / Leased	Number Added		No. Owned / Leased		No. Owned / Leased
1. Books in Print	0	0	4. Electronic Collections *Number available to members*	0	7. Licensed Electronic Video Materials *Units (copies) available to members*	0
2. Audio Materials	0	0	5. Licensed E-books *Units (copies) available to members*	0	8. Subscriptions *Exclude those in electronic format*	0
3. Video Materials	0	0	6. Licensed Electronic Audio Materials *Units (copies) available to members*	0		

III. SYSTEM SERVICES

Circulation Transactions *Circulation includes items checked out by the system directly to the users. Count one for each item loaned directly to users from the system or any program administered by the system; e.g., bookmobiles, books-by-mail, etc. Do not count direct circulation from the system resource library or system member libraries.*	1. Total Circulation	2. Interlibrary Loans *System interlibrary loan transactions*	
		a. Items Loaned	b. Items Received
	0	0	0

3. System Electronic Resources Use *Number of uses of system licensed electronic resources*

a. E-book	b. E-audio	c. E-video	d. Electronic Collection Retrievals
121,102	183,767	11,467	-1

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IV. SYSTEM BOARD AND ORGANIZATION

List the members of the system board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting changes, indicate departing board members.

First Name	Last Name	Street Address	City	ZIP Code	Email Address
1. President Paul	Ziehler	8103 W. Raymond Ln.	West Allis	53219	paulziehler@gmail.com
2. Howard	Schneider	3269 N. Summit Ave.	Milwaukee	53211	hisnyder84@gmail.com
3. Elizabeth	Suelzer	2144 S. 76th St.	West Allis	53219	esuelzer@gmail.com
4. Guy	Johnson	3942 N. Oakland Apt 230	Shorewood	53211	gwj2423@gmail.com
5. Steven	Shea	901 N. 9th St, Room 201	Milwaukee	53233	n.Shea@milwaukeecountywi.gov
6. Monica	Deluhery	8848 Jackson Park Blvd.	Wauwatosa	53226	monica.deluhery@gmail.com
7. Vacant					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
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23.					

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V. PUBLIC LIBRARY SYSTEM INCOME

1. County Government

a. System Member County Appropriations Received by Library System				b. Other County Payments Received	
County Name	Amount	County Name	Amount	County Name	Amount
Milwaukee	$66,650				
		Subtotal 1a	$66,650	Subtotal 1b	

2. State Aid to Public Library Systems — $3,568,565

3. Other State Funded Programs *List individually. Attach listing if necessary.*

a.	
b.	
c.	
Subtotal 3	

4. Federal Aid *Program name and project number. List each program individually. Attach listing if necessary.*

a.	All of Us - Virtual Library Center Grant	$62,615	f.	
b.	ARPA LSTA 2022 - 409933 - DPI - ARPALSTA - 251	$126,731	g.	
c.	LSTA 2024 - 409933 - DPI - LSTA - 251	$16,924	h.	
d.	LSTA 2023 - 409933 - DPI - LSTA - 251	$3,000	i.	
e.			j.	
			Subtotal 4	$209,270

5. Contract Income from Other Governmental Units, Libraries, Library Agencies, Library Systems, etc. *List names individually. Attach listing if necessary.*

a. Revenue received from member libraries	$621,880	f. WiLS Ideas to Action grant		$2,796
b. West Milwaukee	$72,855	g.		
c. Member database contract	$692,738	h.		
d. ARPA LSTA Reimbursement from WRLS	$69,548	i.		
e. LSTA - Coop Cataloging Grant NWLS	$28,636	j.		
			Subtotal 5	$1,488,453

6. Other Income

Unexpended State Aid from Previous Year(s)	Interest Earned from State Aid Funds Investments	All Other Unexpended Funds from Previous Year(s)	Interest Earned from Other Fund Investments	Gifts and Endowments to the System	All Other Sources	Subtotal 6
$0	$26,417	$116,784	$0	$0	$186,932	$330,133

7. Total Income *Add 1 through 6* — $5,663,071

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VI. PUBLIC LIBRARY SYSTEM EXPENDITURES
Report system expenditures from all sources.

	System State Aid**	Other State and Federal Aid*	All Other***	Annual Total
1. Salaries and Wages	$434,856	$0	$0	$434,856
2. Employee Benefits	$245,274	$0	$0	$245,274
3. System Collection Expenditures				
a. Printed Material	$0	$0	$0	
b. Electronic Material	$313,456	$0	$400,000	
c. Audiovisual Material	$0	$0	$0	
d. All Other Material	$0	$0	$0	
Subtotal *Collection Expenditures*	$313,456	$0	$400,000	$713,456
4. System Contract Expenditures *Attach a brief description of contracts; i.e., recipient, amount, and purpose.*	$2,216,017	$0	$1,354,831	$3,570,848
5. System Payments to Member Libraries *Attach lists of individual payments.*	$0	$0	$0	$0
6. All Other Operating Expenditures	$102,164	$132,326	$11,164	$245,654
7. Total Operating Expenditures	$3,311,767	$132,326	$1,765,995	$5,210,088
8. System Capital Expenditures	$0	$0	$0	$0

  * Report expenditures from federal grant funds and state funded programs other than state aid to public library systems.

 ** Report expenditures from report year public library system state aid, state aid funds carried forward to report year, and any interest earned from those funds.

*** Report expenditures from county appropriations, contract income, gifts and endowments, and any carryover from those sources. Also include expenditures from interest earned from those sources.

VII. SYSTEM MEMBER COUNTY APPROPRIATIONS FOR LIBRARY SERVICE

Report the total amount appropriated for public library service for each county in your system. Include all funding, including those paid to a library system or another county's public libraries. Report the amounts for the report year. Attach the page(s) of each county budget that show the amounts below.

County Name	Amount	County Name	Amount	County Name	Amount
1. Milwaukee	$66,650	5.		8.	
2.		6.		9.	
3.		7.		10.	
4.					

VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE

The following statement certifies that your public library system complied with all statutory requirements for public library systems for the report year. Indicate your system's compliance with each of the system requirements.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided:

Membership Agreements

☒ **(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4. with all member libraries.**

☒ Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Resource Library Agreement

☒ **(b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.**

☒ Signed copies of the report year and current year resource library agreements have been filed with the division.

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VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE (cont'd.)

Reference Referral and Interlibrary Loan

☒ **Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.**

☐ Reimbursed member libraries for ILL ☒ Maintained a shared database of member library bibliographic records and holdings

☐ Maintained ILL Clearinghouse ☒ Utilized WISCAT to promote interlibrary loan

☒ Contracted for ILL Clearinghouse ☐ Maintained a system interlibrary loan plan

Inservice Training

☒ **Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

☒ Conducted workshops for member library staff and trustees ☒ Provided scholarships and grants for member library staffs

☒ Maintained a calendar of CE events ☐ Maintained a professional collection for system and member library staffs.

☒ **Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

☒ Public library administration and governance ☒ Technical services ☒ Legal issues

☒ Adult services ☒ Interlibrary loan and resource sharing ☒ Public relations

☒ Youth services ☒ Staff development (certification, CE, etc.) ☒ Reference and information services

☒ Library automation ☒ Planning and evaluation, standards ☒ Inclusive services

☒ Building and remodeling ☒ Collection development

Delivery and Communication

☒ **Wis. Stat. § 43.24(2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

☒ Had regular courier or van delivery service ☐ Used fax for document delivery/communication

☐ Provided an 800 number, phone credit card, or accepted collect calls ☐ Used mail as primary delivery system

ILL transactions sent by: ☒ Published a newsletter

☐ Email ☒ OCLC ☒ Regional automated system ☒ WISCAT

Service Agreements

☒ **Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.**

☒ Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Indicate with a check those services provided for in the adjacent library system agreements for the report year.

☐ Reciprocal borrowing between systems ☐ Delivery ☐ Audiovisual services

☐ Cash payments in cross-system lending ☐ Newsletter exchange ☒ Cooperative purchasing

☒ Continuing education ☒ Cooperative planning/information exchange

Inclusive Services

☒ **Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.**

The Division for Libraries and Technology interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Briefly summarize the most significant specific inclusive services initiatives carried out by your system in the report year. Describe the system effort in terms of the way in which the initiative is conducted by the system. Some systems provide direct services, others provide services to support library efforts.

Since 2021 the system has arranged with Milwaukee Public Library (MPL) to provide leadership on Inclusive Services through the Resource Library contract. MPL has assigned a qualified staff member to act as Inclusive Services liaison for the system, attending state-wide meetings with other system staff and DPI as well as bringing back ideas and best practices to MCFLS. In 2023, this liaison led meetings with interested member libraries to form an Inclusive Services work group and is focusing efforts on these areas: providing guidance to MCFLS member libraries on matters of inclusivity, including to the Inclusive Services Assessment and Guide for Wisconsin Public Libraries; delivering inclusive services tangibles for MCFLS in the form best practices and recommendations, staff training opportunities, and/or patron programming; recommending materials related to inclusive services for purchase by MCFLS or member libraries; and seeking grants and other funding opportunities as appropriate. The MCFLS Board of Trustees adopted the DPI Statement on Inclusive Services to direct the work of this committee and Milwaukee Public Library adopted the statement soon after. MCFLS has participated in the LibraryNow project (Milwaukee Public Library) since its inception. This project puts access to library resources into the hands of all Milwaukee Public School students, including many under served or marginalized young people.

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VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE (cont'd.)

Inclusive Services (cont'd.)

Identify the agency(ies) with which the system had the most contact in terms of a planning effort or project collaboration, or with which member libraries worked. Indicate system services or types of materials involved with, or purchased for, the project. Were any accessibility issues involved? Identify any significant marketing done by the system to support inclusive library service efforts.

Milwaukee Public Library, Employ Milwaukee, DWD Worker Connection

If the system provided any inclusive services continuing education programs in the report year, identify the topic(s) and speaker(s).

Other Types of Libraries

☒ **Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.**

☒ An advisory committee or planning group including representatives from other types of libraries met and established objectives relating to this requirement for the plan year.

☒ The system has agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Indicate system services provided to other types of libraries in the report year.

☐ Consultation   ☐ Union list of serials   ☐ Back-up reference services
☐ Continuing education / workshops   ☒ Directory of libraries   ☐ Newsletter
☒ ILL (Direct)   ☐ Delivery services   ☐ Technical services

Library Technology and Resource Sharing Plan

☒ **Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every 5th January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.**

☒ Member public libraries and other types of libraries in the system area had an opportunity to review and comment on the plan.

☒ The public library system's current technology and resource sharing plan has been filed with the Division for Libraries and Technology.

Other Service Programs

☐ **Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library board after consultation with participating public libraries.**

List and evaluate each service program carried out under this statute in the report year. Do not lump miscellaneous activities under a single "other" program.

Administration

☒ The system did not expend more than 20 percent of the state aid received in the report year for administration.

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| | IX. COLLABORATIVE ACTIVITIES | |

Summary of Activities *Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's report year resource library contract.*

In 2023 MCFLS partnered with the All of Us outreach team at the Medical College of Wisconsin on a Virtual Library Center (VLC) grant offered through the Network of the National Library of Medicine (NNLM). The purpose of the VLC grant is to promote participation in the All of Us research program, a nationwide effort to build a dataset of one million or more volunteers who reflect the diversity of the United States and will sign up to share their health information over time. The grant established funding and infrastructure for two MKE Mixer boxes to promote All of Us and facilitate health literacy programming at member libraries. Our Public Information Coordinator, Deb Marett, has provided additional collaboration opportunities throughout the state, both locally with Bridges and also the marketing cohort of other system staff that meets regularly. Deb has benefited greatly and brought back a number of ideas including the popular passport campaign and marketing newsletters for staff. She has also led cohort discussions on adult literacy campaigns which are being brought to fruition in MCFLS starting in 2024. In 2023 MCFLS led a group of library systems to provide cybersecurity training through a program called InfoSec IQ and paid through LSTA funding for three years. The current contract allowed other systems to participate this year and now includes just over half of the library systems in the state. Staff are tested and trained regularly each month to be better aware of malicious threats through email. MCFLS benefited greatly from LSTA funding that provided us the opportunity to do a wholesale authority control project and modernize subject headings and thesauri for the system. Through the cooperative cataloging grant managed by NWLS and working closely with Milwaukee Public Library, we completed the work in 2023 and now have budgeted system funding for regular updates to the database. The system's participation in the Dell purchasing group statewide has saved our members a great deal of money on the purchase of new computers and hardware. We've seen more investment by libraries in technology as a result, improving their ability to serve patrons with up-to-date resources. MCFLS continues to contribute to statewide projects through the WLA. The system funded multiple scholarships to the WLA Leadership Institute and offered continued financial support for WLA activities at the state level. The system will continue to collaborate with other systems to provide support for Trustee Training Week which continues to grow in popularity. The system also offers financial support for the Wild Wisconsin Winter Web Conference. The collaboration with SEWI to provide high quality continuing education for our member libraries is extremely valuable and a model for the state. The system also collaborates and offers tech support and assistance for Tech Days each September.

Cost Benefit. *For each activity above, list the activity name and estimated cost benefit realized.*

Activity	Amount
1. WPLC OverDrive Collection	1,618,916
2. All of Us Virtual Library Center grant	62,615
3. InfoSec Cybersecurity Training	13,424
4. LSTA Authority control project	28,636
5. Wild Wisconsin Winter Webinar Series	5,000
6. Marketing collaboration	5,000
7. Tech Days	2,500
8. WLA Projects	10,000
9. Trustee training week	1,500
10.	
Cost Benefit Total	1,747,591

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X. PUBLIC LIBRARY SYSTEM ANNUAL PROGRAM EXPENDITURES

Program Expenditures *Provide a summary of your public library system expenditures by system service program and fund source for the report year.*

Program	System Aid, Carryover, and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
Technology, Reference and Interlibrary Loan *See note*				
1. Technology	1,036,750	310,250	601,042	1,948,042
2. Reference	223,035	0	0	223,035
3. Interlibrary Loan	36,450	0	0	36,450
4.				
5. Electronic Resources	320,409	0	677,533	997,942
Subprogram Total	1,616,644	310,250	1,278,575	3,205,469
Continuing Education and Consulting Service *See note*				
1. Continuing Education	44,953	0	0	44,953
2. Consulting	88,776	0	0	88,776
Subprogram Total	133,729	0	0	133,729
Delivery	306,623	0	0	306,623
Inclusive Services	7,258	0	0	7,258
Library Collection Development	0	0	0	0
Direct Payment to Members for Nonresident Access	1,188,395	0	42,065	1,230,460
Direct Nonresident Access Payments Across System Borders	0	0	0	0
Library Services to Youth	1,913	0	0	1,913
Public Information	139,349	0	0	139,349
Administration	308,772	0	0	308,772
Other System Programs				
1. Multi-type	9,083	0	0	9,083
2. Member Office	0	0	45,355	45,355
3.				
4.				
Grand Totals	3,711,766	310,250	1,365,995	5,388,011
Estimated Expenditures for Technology-Related Services Provided by the System	1,036,750	310,250	601,042	1,948,042

NOTE: Technology, Reference and Interlibrary Loan, and Continuing Education and Consulting Service Program areas may be divided into subprograms at the discretion of the system.

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XI. SYSTEM STAFF

1. Personnel Listing

a. Employees Holding the Title of Librarian as of December 31 of the report year. *Include vacancies if they will be filled within one year*

First Name	Last Name	Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week
Steven	Heser	Director	☒	$110,319	40.00
Jennifer	Schmidt	Library Systems Administrator	☒	$84,429	40.00
			☐		
			☐		
			☐		
			☐		
			☐		
			☐		
			☐		
			☐		
			☐		
			☐		

b. Other Paid Staff *Include plant operation, maintenance, and security.*

Position	Total Annual Wages	Hrs. Worked per Week	Position	Total Annual Wages	Hrs. Worked per Week
Network Administrator	$79,560	40.00			
Business Manager	$65,000	40.00			
Administrative Assistant	$26,892	25.00			
Public Information Coordinator	$41,371	30.00			
Library Systems Technician	$30,000	40.00			

2. System Staff Full-Time Equivalents (FTEs) *Divide the total hours worked per week for each category by 40 to determine full-time equivalents.*

a. Persons Holding the Title of Librarian			b. All Other Paid Staff *FTE incl. maintenance, plant operation, and security*	c. Total Library Staff Full Time Equivalents *Add Subtotal 2a and 2b*
i. Master's Degree from an ALA Accredited Program *FTE*	ii. Other Persons Holding the Title of Librarian *FTE*	Subtotal		
2.00	0.00	2.00	4.38	6.38

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XII. SYSTEM MEMBERSHIP
Attach a listing of all current public library and county members of the system.

Indicate whether your public library system members have indicated compliance with the following membership requirements. If any of these conditions have not been met, attach a written explanation of the circumstances resulting in noncompliance and a description of actions to be taken to achieve compliance (include timelines). *A check indicates that all members have indicated compliance with the requirement.*

☒ The public library members are established under the provisions of Chapter 43 of the Wisconsin Statutes. [Wis. Stat. § 43.15(4)(c)1]

☒ The public library members are authorized by the municipal governing board to participate in the public library system. [Wis. Stat. § 43.15(4)(c)3]

☒ The public library members have entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program or from providing remote access to a library's online resources only to residents. [Wis. Stat. § 43.15(4)(c)4]

☒ The member public library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction and is present in the library for at least 10 hours of each week that the library is open, less leave time. [Wis. Stat. § 43.15(4)(c)6 and Administrative Code Rules PI 6.03]

☒ All counties participating in the system have entered into written agreements with the system as required under [Wis. Stat. § 43.15(4)(b)3]

☒ All counties participating in the system have adopted and maintained the plan of library service submitted and approved under Wis. Stat. § 43.11(3) and Wis. Stat. § 43.13(1). [Wis. Stat. § 43.15(4)(b)1]. ***On the attached membership listing, indicate the year of the last plan revision.***

☒ Each public library member, beginning in 2008, annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer. [Wis. Stat. § 43.15(4)(c)7]

☒ Each public library member, beginning in 2008, annually spends at least $2,500 on library materials. [Wis. Stat. § 43.15(4)(c)8]

XIII. CERTIFICATION OF STATUTORY COMPLIANCE

As of the date of this report, indicate whether the following statutory requirements are being met by the system. If any of these requirements were not met, attach a written explanation of the circumstances resulting in noncompliance and a description of the actions to be taken to achieve compliance (include timelines). Any current written contracts or agreements not previously filed with the division providing evidence of compliance must be enclosed with this report. This report is for compliance as of the date of this report. If compliance is later not maintained in any area reported as being in compliance, notify the Division for Libraries and Technology.

Indicate compliance with the requirements below with a checkmark. Unchecked statutes indicate noncompliance.

☒ Library system board is constituted and operated in compliance with Wis. Stat. § 43.17(1) and (2) and Wis. Stat. § 43.19(1)(a) and (b).

☒ Library system board has appointed a head librarian who is responsible for administration of the public library system. [Wis. Stat. § 43.17(4)]

☒ Library system is organized and operated in compliance with Wis. Stat. § 43.15 Standards for public library systems.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided.

☒ (a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)(4). with all member libraries.

☒ (b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.

☒ (d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

☒ (e) Inservice training for participating public library personnel and trustees.

☒ (fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

☒ (g) Service agreements with all adjacent library systems.

☒ (h) Professional consultant services to participating public libraries.

☒ (i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

☒ (k) Promotion and facilitation of library service to users with special needs.

☒ (L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.

☒ (m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to the library technology and the sharing of resources. By January 1, 2000, and every 5th January thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.

☒ (n) That, if the system reimburses a participating public library for the costs of providing interlibrary borrowing services to an individual who holds a valid borrower's card of another participating public library, the reimbursement shall not exceed the actual costs incurred by the public library in providing such services. The department shall promulgate rules defining "actual costs" for the purposes of this paragraph.

CERTIFICATION

I CERTIFY that to the best of my knowledge the information provided in this annual report and any attachments are true and accurate.

Signature of Public Library System Director ➤	Name of Public Library System Director Steve Heser	Date Signed
Signature of Public Library System Board President ➤	Name of Public Library System Board President Paul Ziehler	Date Signed

	COMMENTS	

a. Uses of E-Books By Users of Your System

Includes hoopla and OverDrive advantage use limited to Milwaukee County residents.--2024-02-28

b. Uses of E-Audio by Users of Your System

Includes hoopla and OverDrive advantage use limited to Milwaukee County residents.--2024-02-28

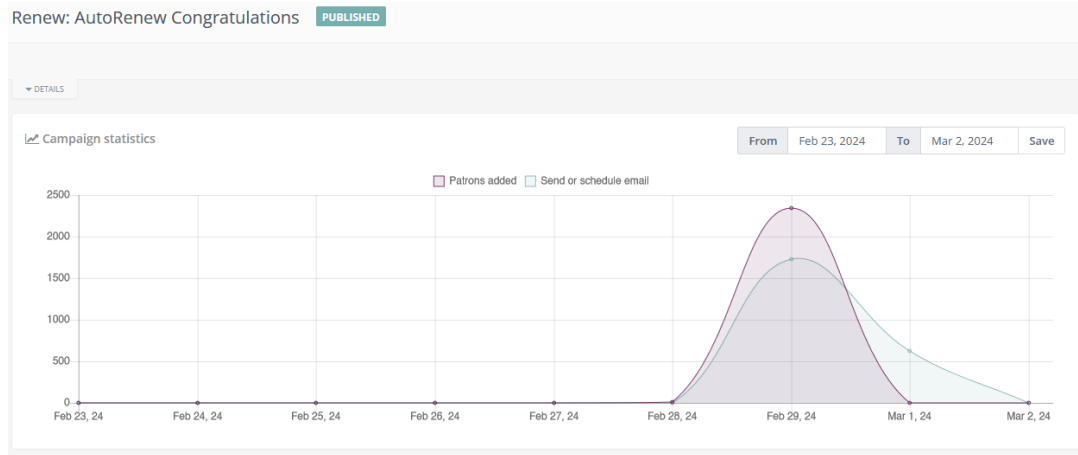c. Uses of E-Video by Users of Your System

Includes hoopla and OverDrive advantage use limited to Milwaukee County residents.--2024-02-28

Amount

The reimbursement from WRLS was placed on the 2022 annual report in error.--2024-02-29

Automatic Renewal of Patron Cards

Renew: AutoRenew Congratulations   PUBLISHED

▼ DETAILS

📈 Campaign statistics

From Feb 23, 2024   To Mar 2, 2024   Save

Patrons added   Send or schedule email

Your library card has been renewed.

Dear Belinda,

Congratulations, your library card has been successfully renewed! Your new expiration date is **2026-03-29**.

We look forward to seeing you soon at the library!

Don't forget: you can use your card at any public library in Milwaukee County. To see all our locations, click here: https:// www.mcfls.org/locs/

MEMBERS ▾   DIGITAL RESOURCES ▾   SERVICES & SUPPORT ▾

READ
For Your Life

LITERACY SERVICES FOR TEENS AND ADULTS
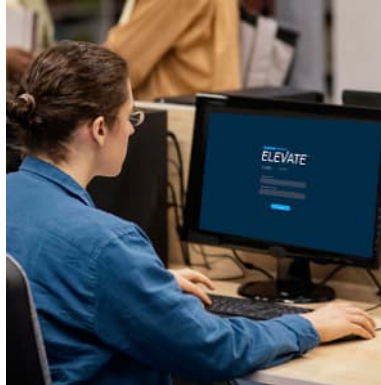
In Person Tutoring

00:00   00:00

In-Person tutoring for adults, through a partnership with Literacy Services of Wisconsin. These tutors can help with reading, writing, math, English language learning, and GED preparation.

To learn more and get started, please call Literacy Services of Wisconsin at **414-344-5878**.

Online Tutoring

00:00   00:00

Reading Horizons is an online tutoring platform that is available to all residents of Milwaukee County. You will be guided through lessons that teach basic reading skills, vocabulary, grammar, word pronunciation, and more. The verbal instruction is easy to understand, and leads you through each step.

To get started, click on the button below. You will be taken to a form to put in your first and last name, and an email address. After you submit the form, you will get an email within 2 days, with a log-in link to get started with your lessons.

📖 **Get Started With Reading Horizons**

▶ *Click here to watch a demo video.*

Online Daily News

00:00   00:00

You can practice your skills by reading daily news articles from The Juice, written at an easier reading level than newspapers or magazines. You can change the reading level to find the best fit for you. This is also a great way to get the whole family involved; discuss the daily news with your kids!

To try it out, click the button below.

📖 **Get Started With The Juice**

▶ *Click here to watch a demo video.*